

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Date:**

Project Name & Number: 14-2192

CIP #: 50819

Project Description: Wastewater Utility System Master Plan Update / Model Recalibration

Consultant: Black & Veatch Corporation

Original Contract Amount: \$1,386,212.00

Original Contract Date: Nov 20<sup>th</sup>, 2017

Original Completion Date: Dec 31<sup>st</sup>, 2019

Addendum No: 1

Amendment Description: This amendment modifies the project scope and fee as noted in Exhibits A and B. This includes additional field survey of manholes and a revision to the Asset Management Policy scope. A new Exhibit C replaces the existing fee schedule with updated rates and personnel.

Current Contract Amount:	\$1,386,212.00	Current Completion Date:	
Change Requested:	\$59,890.00		
New Contract Amount:	\$1,446,102.00	New Completion Date:	

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$29,945.00	833	4223	604	Wastewater
\$29,945.00	834	4223	604	Wastewater
\$59,890.00	Total			

## Agreement Review & Approvals

Project Manager \_\_\_\_\_ Date \_\_\_\_\_

Division Manager \_\_\_\_\_ Date \_\_\_\_\_

Compliance Specialist \_\_\_\_\_ Date \_\_\_\_\_

Department Director \_\_\_\_\_ Date \_\_\_\_\_

City Attorney \_\_\_\_\_ Date \_\_\_\_\_

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N