A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, December 21, 2018 at 8:00 a.m.

The following members were present: Ritchie Nordstrom, Amanda Scott, Jason Salamun, Becky Drury and Darla Drew; the following members arrived during the course of the meeting: None; and the following were absent: Lisa Modrick

Others present included: Finance Officer Pauline Sumption, Deputy Finance Officer Tracy Davis, IT Director Jim Gilbert, Parks and Recreation Director Jeff Biegler, Fire Chief Rod Seals, Compliance Specialist Cassie Furchner, Community Planning Director Ken Young, Engineering Project Manager Ted Johnson and Administrative Coordinator Heidi Weaver-Norris.

Motion was made by Salamun, second by Drew and carried to adopt the agenda.

CONSENT ITEMS -- Items 3 – 8

3. **Approve Minutes** for September 21, 2018
4. **Next Meeting**: Friday, January 18, 2019 @ 8:00 a.m./2nd Floor Council Chambers
5. No. CIP092118-03 – Approve Capital Plans for **Government Facilities** (Fire & Emergency Services, Parks & Recreation, CSAC, Summary)
6. No. CIP122118-04 – Approve Capital Plan for **Fire Vehicles**
7. No. CIP122118-05 – Approve Capital Plan for **Parks & Recreation**
8. No. CIP122118-06 – Approve Capital Plan for **Information Technology**

NON-CONSENT ITEMS -- Items 9 – 10

Nordstrom read in item (No. CIP122118-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Davis said the month of November was normal. She will have final numbers for 2018 at the next meeting in January 2019. In response to a question from Drew, Davis said government facilities includes costs for items such as the HVAC system for The Journey, parks buildings, roof replacements, fire projects and CSAC items. Motion was made by Salamun, second by Drury and carried to acknowledge.

Nordstrom read in item (No. CIP122118-02) Approve Capital Plan for PW Infrastructure (Formerly called Capital Plan for Streets, Drainage, MIP Projects). Furchner highlighted areas such as agreements, amendments and normal business. There was one miscellaneous improvement project that was under one category. Staff made a recommendation to split it into two projects, which was concrete and asphalt. It was more cost effective this way. They did receive better pricing and more products for a lesser amount. The project bid was in October 2018. In response to a question from Salamun, Furchner said the work going on near Catron Blvd and Sheridan Lake Road was for the traffic study. Motion was made by Drew, second by Drury and carried to approve.

DISCUSSION ITEMS

None

ADJOURN

There being no further business to come before the committee, motion was made by Drury, second by Scott and carried to adjourn the meeting at 8:09 a.m.