

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: RAM 1500 Tradesman Truck
 III. Project/Item(s) Description:
Authorize Purchase of a 2019 RAM 1500 Tradesman, 4x4, Crew Cab, Short Box Truck from Liberty Superstores with matching State Bid Pricing in the amount of \$27,052.00 2019 Budget

IV. BID LETTING DATE: NA

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 27,052.00

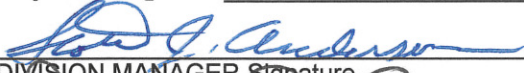
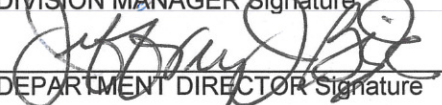
VI. BASIS OF PAYMENT Assessed Single Payment Non-Assessed Partial Payment

VII. APPROPRIATION DATA

Amount	27052.00				
Fund Name	Cemetery Division				
Department	860				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: _____ Date _____
 _____ Date 12/13/18
 DIVISION MANAGER Signature
 _____ Date 12/13/18
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation Cash Flow	<u>12/18/18</u>	<u>[Signature]</u>	<input checked="" type="checkbox"/>	Investment Desk Public Works Engineering Project Manager