REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: 1-7-19

Project Name & Number: West Memorial Park Improvements Proj # 2246 **CIP #:** 51083

Project Description: Storm water, bike path, landscaping and irrigation improvements in West Memorial Park.

Consultant FMG, Inc.

Original Contract Amount:	$92,000	**Original Contract Date:**	5-16-17	**Original Completion Date:**	10-1-18

Addendum No: One

Amendment Description: Phase 2 of West Memorial Park Improvements, which includes a concrete sidewalk / shared use path along I-190 and Omaha Street.

Change Requested:	$32,789.50		
New Contract Amount:	$124,789.50	**New Completion Date:**	October 1, 2020

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
$32,789.50	505	4223	8912	Parks & Recreation CIP *contingency funds*
$32,789.50	**Total**			

Agreement Review & Approvals

Project Manager **Date**

Division Manager **Date**

Compliance Specialist **Date**

Department Director **Date**

City Attorney **Date**

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N