



**DOWNTOWN LIBRARY**  
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

**NORTH PARTNER LIBRARY**  
10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

[RAPIDCITYLIBRARY.ORG](http://RAPIDCITYLIBRARY.ORG)



Date: December 10, 2018  
To: RCPL Board of Trustees  
From: Pat Jones, Policy Committee Chair  
Re: Volunteer policy

Date: December 5, 2018  
To: Pat Jones, Policy Committee Chair  
From: Terri Davis, Library Director  
Re: Volunteer policy

**Motion:** Approve revisions to the Volunteer Policy as presented.

**Background:** The Volunteer Policy outlines the application requirements to volunteer at the library, and identifies limitations for young volunteers.

The substantive change to the policy is to allow a process for service groups to volunteer for a one-time project. The city's former Risk Manager created a waiver that is consistent for all city departments, and would allow group members to participate in volunteering; the city's HR department has also approved use of the waiver.

The remaining revisions to the policy are for simplicity and clarity.