



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

NORTH PARTNER LIBRARY
10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

RAPIDCITYLIBRARY.ORG



DIRECTOR'S REPORT DECEMBER 2018

COMMUNITY, GOVERNMENTAL, AND INTERLIBRARY RELATIONS:

Lisa DaSilva, Sam Slocum, and Laurinda Tapper met with the new Central High School librarian Jayne Leusink about library services, opportunities, and the potential for future collaboration.

I participated in a Department Directors' retreat with the Mayor, which included a breakfast meeting with area legislators.

NEW SERVICES:

A new vending area with a coffee machine was created between the Local History Room and the Makerspace. Vending machines were removed from the vestibule and the staff room and placed in this central location to consolidate services. The addition of the coffee machine was in response to public feedback in the strategic plan process.

STAFF TRAINING AND DEVELOPMENT:

Jennifer Read and Sam Slocum completed the four session training: Ignite Team Spirit for leadership development provided by Leah Braun from the Harney Business Group.

The 20-hour Publications position has been filled by Emily Morse, a current Library Associate; Emily will divide her time between Publications and the public service desks.

DIRECTOR'S REPORT:

The first set of accounts was sent to the UMS collection agency. 66 accounts were submitted in the first batch, with additional accounts submitted weekly. At this time, all accounts are still in the 30 day grace period phase. We will monitor this service through the end of the year, then plan to work retroactively to attempt to recover materials.

Replacement updated printer/copiers were installed in the main floor and publications department of the downtown library as well as North library. The leases for these machines are being bought out from the vendor at a cost savings.

Window blind replacements are being made in all three meeting rooms this month, based on the replacement schedule and wear and tear. Black out materials were used to improve screen quality for presentations, events, and conferences for both patrons and staff.



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MEDIA COVERAGE:

11/6/18 [Rapid City Journal COMPASS Reader's Advisory](#)

11/13/18 [Rapid City Journal COMPASS Featured Resource \(NoveList\) Article](#)

11/20/18 [Rapid City Journal COMPASS Reader's Advisory](#)

11/21/18 [Newscenter1 Lunch & Learn Event Coverage](#)

11/27/18 [Rapid City Journal COMPASS Featured Resource \(Consumer Reports\) Article](#)



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