

**Minutes
Historic Sign Review Committee
November 14, 2018**

MEMBERS PRESENT: Pat Roseland, Jim Jackson, and Maurice Miller

MEMBERS ABSENT: Kyle Blada

OTHERS PRESENT: Kelly Brennan, Sarah Hanzel, Brad Solon, Chuck Janson and Wade Nyberg

Jackson called the meeting to order at 9:00 a.m.

SIGN APPLICATIONS

613 Main Street (18SN022)

Applicant: Lee Geiger

District: Downtown Commercial Historic District – Contributing, original façade built 1887

Request: Install a 9' x 1'6" wall sign for Mainstream Boutique, non-illuminated

Roseland moved to approve the installation of a 9' x 1'6" wall sign for 613 Main Street for the Mainstream Boutique. The motion was seconded by Miller.

Hanzel reviewed the application and drawings.

Miller advised about letter styles. Discussion ensued.

The motion to approve the installation of a 9' x 1'6" wall sign for 613 Main Street for the Mainstream Boutique carried unanimously.

OLD BUSINESS

Review and collected comments on the Existing Criteria and the Proposed Criteria for historic sign review design guidelines.

No members of the public or sign industry representatives were present. Hanzel noted invitations and a copy of the proposed guidelines were emailed to sign companies.

Discussion ensued. Jackson commented he was pleased with proposed guidelines and review process. Jackson & Hanzel discussed logistics of processes for contributing vs. non-contributing. Jackson advised that contributing buildings should also be reviewed by staff.

Jackson brought up meeting every three months to discuss policies and processes. Hanzel agreed.

Discussion about historic sign registry. Discussed parameters-50 year rule.

Discussion about new guidelines going to council after the holidays.

Discussion about Mt. Rushmore Road overlay regarding monument and pole signs.

Nyberg entered meeting.

MINUTES

Roseland moved to approve the minutes of the October 24, 2018 meeting. The motion was seconded by Miller and carried unanimously.

There being no further business, the meeting adjourned at 9:26 a.m.