

LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

November 14, 2018

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, November 14, 2018, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: Laura Armstrong, Steve Laurenti, Becky Drury and Chad Lewis. Absent: Jason Salamun.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Motion was made by Lewis, second by Laurenti and carried to adopt the agenda.

GENERAL PUBLIC COMMENT

None.

CONSENT ITEMS

Motion was made by Lewis, second by Laurenti and carried to approve Items 1-11 as they appear on the Consent Items.

- 1) Approve Minutes for October 30, 2018

FIRE DEPARTMENT

- 2) LF111418-02 – Authorize Staff to Apply and Accept, if Awarded, the FEMA Hazard Mitigation Grant/Pre-Disaster Mitigation Grant
- 3) LF111418-03 – Approve Resolution No. 2018-085 a Resolution to Appoint an Applicant Agent for the FEMA Hazard Mitigation Grant Program
- 4) LF111418-08 – Authorize Staff to Purchase a 2019 Dodge Ram 1500 Off State Bid from Liberty Dodge to Replace an Aging Vehicle in the Fire Department Fleet for the Total Amount of \$26,553.00

FINANCE DEPARTMENT

- 5) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Kathy Berry (RSVP+), Shaela Boeve (RSVP+)
- 6) LF111418-04 – Approve Resolution No. 2018-084 a Resolution Amending Certain Fees to be Charged in 2019 for Various Licenses, Permits and Applications
- 7) LF111418-05 – Code Enforcement Division Supervisor Matt Owczarek and Code Enforcement Officer Clayton McClain made a short presentation regarding the City's abatement process. McClain elaborated on the specific abatement to this item. Mr. Habben stated at the Council meeting last week that he could not afford the bill that he received from the City. McClain explained that a complaint came in from a neighbor who stated there were tent like structures in the backyard. When McClain inspected the backyard, he saw the tent like structures mentioned by the complainant, extension cords coming out of the shed like someone was living in it, several tires, trash and debris. He sent a notice asking him to clean up the backyard which Mr. Habben did not do. When Code Enforcement went in to clean it up he did speak with Mr. Habben. Mr. Habben was aware he would receive a bill for the cleanup of the property. Cricket cleaned up the tree branches, tires and some of the debris. There were five Cricket employees at the property that day and they

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removed 19 tires and made three separate trips with the two dump trailers. They left over half of the yard for Mr. Habben to finish cleaning up. Mr. Habben asked for two weeks to clean up the remainder of the yard and McClain granted him that additional time. Two weeks later McClain inspected the property and Mr. Habben had cleaned everything up including the two junk cars. Laurenti thanked Code Enforcement for doing the difficult job they do. Lewis moved to Approve Resolution No. 2018-089 a Resolution Levying Assessment for Abatement of Nuisances for Thomas Habben. Second by Drury. Motion carried.

- 8) LF111418-06 – Approve Request for Property Tax Abatement as Follows: Jeff Schreter, 2017, \$542.72 [\$542.72]
- 9) LF111418-07 – Approve Resolution No. 2018-083 a Resolution Declaring Miscellaneous Personal Property Surplus to be Sold at Auction
- 10) LF111418-09 – Approve Resolution No. 2018-087 a Resolution Levying Assessment for Abatement of Nuisances

COMMUNITY DEVELOPMENT

- 11) LF111418-01 – Authorize Mayor and Finance Officer to Sign FY2016 Community Development Block Grant (CDBG) Indenture of Restrictive Covenants for Rapid City Supportive Housing, Inc. – Galaxy Apartments

END OF CONSENT CALENDAR

NON-CONSENT ITEM – **Item 12**

Public Comment opened – **Item 12**
Public Comment closed

FINANCE DEPARTMENT

- 12) LF103118-12 – Laurenti moved to approve Second Reading and Recommendation of Ordinance No. 6289 Regarding Supplemental Appropriation #7 for 2018. Second by Lewis. Motion carried.

Lewis moved to reconsider Item No. 7. Second by Drury. Motion carried.

ADJOURN

There being no further business to come before the Committee at this time, motion was made by Laurenti second by Drury and carried to adjourn the meeting at 12:43 p.m.