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Date: November 14, 2018  
To: RCPL Board of Trustees  
From: Casey Martin, Building Committee Chair  
Re: Engineering proposals

Date: November 5, 2018  
To: Casey Martin, Building Committee Chair  
From: Terri Davis, Director  
Re: Engineering proposals

**Motion:** Move to approve a proposal from Skyline Engineering LLC in the amount of \$28,500 for engineering and design services for the replacement air handler project.

**Background:** In preparation for replacing Air Handler 1, we have been consulting with the city's Operations Management Engineer, Rod Johnson.

Rod contacted engineering firms to solicit proposals for design of the air handling replacement, and two proposals were received: Skyline Engineering LLC in the amount of \$28,500, and West Plains Engineering Inc. in the amount of \$40,100.

Costs for this design portion of the air handler project will be paid from the library budget; upon approval of a proposal, funds from the 2018 budget will be encumbered to allow for payment in 2019. The costs for the air handler equipment and construction will be paid in 2020 from previously approved CIP funds.