

RESOLUTION 2018-061  
A RESOLUTION TO UPDATE CHANGE FUNDS

WHEREAS, the City Council previously adopted Resolution 2014-003 Establishing and Re-Establishing Petty Cash Funds, Change Funds and Travel Funds; and

WHEREAS, the City Council previously adopted Resolution 2014-096 A Resolution to Update Petty Cash Funds, Change Funds and Travel Funds; and

WHEREAS, the City Council previously adopted Resolution 2015-013 A Resolution to Update Change Funds; and

WHEREAS, the City Council previously adopted Resolution 2015-075 A Resolution to Update Change Funds; and

WHEREAS, the City Council previously adopted Resolution 2016-017 A Resolution to Update Change Funds; and

WHEREAS, the City Council previously adopted Resolution 2017-040 A Resolution to Update Change Funds; and

WHEREAS, the City Council previously adopted Resolution 2017-053 A Resolution to Update Change Funds; and

WHEREAS, the City Council previously adopted Resolution 2018-012 A Resolution to Update Change Funds; and

WHEREAS, the Cash Handling Audits I and II prepared by Compass have made the recommendation that the Finance Office create and maintain a complete and accurate list of all petty cash funds, change funds and travel funds; and

WHEREAS, such list should properly be supported by City Council resolutions; and

WHEREAS, the following decreases to the existing change funds are necessary since the City has city issued credit cards available for travel purchases and the use of the cashier's office petty cash fund has diminished:

|              |                            |                        |
|--------------|----------------------------|------------------------|
| Police       | Administration Travel Fund | decrease to \$0.00     |
| Civic Center | Travel Fund                | decrease to \$0.00     |
| Civic Center | Petty Cash                 | increase to \$1,500.00 |
| Finance      | Petty Cash                 | decrease to \$500.00   |

NOW, THEREFORE, BE IT RESOLVED, that the Police Administration Travel Fund is decreased by \$2,000.00, the Civic Center Travel Fund is decreased by \$1,000.00, the Civic Center Petty Cash fund is increased by \$500.00, and the Finance Petty Cash is decreased by \$1,000.00.

Dated this \_\_\_\_ day of November 2018.

CITY OF RAPID

\_\_\_\_\_  
Steve Allender, Mayor

ATTEST:

\_\_\_\_\_  
Pauline Sumption, Finance Officer  
(SEAL)