Motion: Approve an update to the Notices Policy changing the submission of delinquent accounts to a collection agency from 90 to 60 days.

Background: During discussion with Unique Management Services (UMS), it was recommended that we reduce the time frame for submitting delinquent accounts. Per UMS, the likelihood of successfully retrieving lost materials increases when patrons are contacted within 30 days of receiving the last library notice. Additionally, once the library submits an account, the first notice from UMS provides for a 30 day grace period. This effectively amounts to the same time frame as what is currently in place, while at the same time maximizes the opportunity for success.