September 25, 2018

To: Rapid City Council

From: Dan Coon
Assistant Public Works Director

Ref: Purchase of Rebuilt Trash Compactor from Best Equipment, Inc.

The Rapid City (City) Solid Waste Division proposes to purchase a rebuilt Caterpillar Model 836G Trash Compactor from Best Equipment, Inc. for $406,222.00 as a sole source purchase. The Rapid City Landfill is operating 3 Bomag trash compactors, all of which have exceeded their useful life. The Solid Waste Division recently received approval to purchase a new Caterpillar trash compactor. However, to effectively operate the landfill, three reliable trash compactors are required. Natural disasters and storms in the United States within the last two years have created large amounts of debris that must be disposed of and managed. A key piece of equipment in management of this debris is a trash compactor. Therefore, the availability of new or rebuilt trash compactors is very limited.

SDCL 5-18A-8 allows contracts for supplies or services without competition if they are of such a unique nature that the contractor selected is clearly and justifiably the only practicable source to provide the supplies or services, based on the uniqueness of the supplies or services.

The Solid Waste staff has researched the availability of rebuilt trash compactors and determined Best Equipment, Inc. is clearly and justifiably the only practicable source to provide a rebuilt trash compactor that is both high quality and affordable. Best Equipment, Inc. is a reputable firm and is providing the equipment and services at the most advantageous price. For comparison a new Caterpillar compactor of this size would cost $910,783.00 if purchased from Sourcewell. In addition service can be provided by the local Caterpillar dealer.
REQUEST FOR PURCHASE

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: \\
II. PROJECT NAME: Replacement Landfill Compactor \\
III. Project/Item(s) Description: Authorize purchase of rebuilt Caterpillar 836G Landfill Compactor for Rapid City Solid Waste Landfill through Best Equipment as a sole source purchase (SDCL 5-18A-8). Total cost $406,222.00.

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 406,222.00

VI. BASIS OF PAYMENT Assessed Single Payment Non-Assessed Partial Payment X

VII. APPROPRIATION DATA

<table>
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<tr>
<th>Amount</th>
<th>Fund Name</th>
<th>Department</th>
<th>Line Item</th>
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<td>7104</td>
<td>4360</td>
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VIII. (If applicable) Grant No.: \\
Funding Source: \\
Estimated Completion Date: \\
Estimated Grant Receipt Date: \\

IX. DEPARTMENT/DIVISION:

Project Manager: \\
DIVISION MANAGER Signature \\
DEPARTMENT DIRECTOR/Signature \\

Date 9-10-18 \\
Date 9-10-18 \\
Date 9-10-18 \\

FINANCE OFFICE USE ONLY \\
Appropriation Date Initial Approved Investment Desk \\
Cash Flow Date Initial Project Manager 

(PW2 . 110691)