Darla Drew called the Public Works Committee meeting to order at 12:30 p.m. (MDT), August 28, 2018, in the Council Chambers of the City/School Administration Building.

**Roll Call and Determination of Quorum**

A quorum was determined with the following members answering the roll call: Alderpersons: Drew, Modrick, Scott, and Nordstrom. The following arrived during the course of the meeting: Roberts. The following were absent: None.

Staff members present included: Dale Tech, Public Works Director; Ted Johnson, City Engineer; Dave Van Cleave, Water Reclamation Superintendent; Dale Pfeifle, Street Superintendent; Ken Young, Community Development Director; Tim Behlings, Fire Department, and Brenda Hafner, Public Works Administrative Assistant.

(NOTE: For the sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

**Adoption of the Agenda**

Modrick moved, second by Nordstrom to approve the adoption of the agenda. Motion carried unanimously.

**CONSENT ITEMS – Items 1 – 4**

Public comment was opened.

Public comment was closed.

Nordstrom moved, second by Modrick to approve Items 1 – 4 as they appear on the Consent Items. Motion carried unanimously.

**APPROVE MINUTES**

1) Approve minutes of August 14, 2018.

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

**WATER RECLAMATION DIVISION**

2) PW082818-01 – Authorize Staff to Advertise for Bids for One (1) Trickling Filter Lift Pump. Estimated Cost: $75,000.00.
3) **PW082818-02** – Authorize Staff to Purchase a Jet Vacuum Truck from Sourcewell (NJPA) & State Bid (Body and Chassis are purchased separately). Estimated Cost: $379,776.00.

**COMMUNITY DEVELOPMENT DEPARTMENT**

4) **18VR002** – Approve Resolution 2018-056 - A request by FMG Engineering for Llavres LLC for a Vacation of Right-of-Way property, more generally described as being located the northern terminus of 4th Street.

END OF CONSENT ITEMS

**NON-CONSENT ITEMS** – Items 5 – 8

Public comment was opened.

Public comment was closed.

John Roberts entered the meeting at this time.

**SPECIAL ITEMS FROM THE PUBLIC**

5) **PW082818-03** – Upgrade and Changes to the Pleasant Valley Substation – Mutch Usera and Marc Eyre, Black Hills Energy. Mutch Usera introduced Mary Eyre. Eyre gave an overview of the Pleasant Valley Substation project, which is scheduled for an upgrade in 2019. There was discussion on the curb appeal of this substation. Modrick moved, second by Nordstrom to acknowledge the presentation. Motion carried unanimously. *On consent calendar*

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

**ENGINEERING SERVICES**

6) **PW082818-04** – Appeal of Denied Exception Request by KTM Design Solutions, Inc. on behalf of BH Capital 4 LLC to allow for non-standard construction of sanitary sewer main and to not install sewer main in a section of N. Creek Drive from proposed N. Valley Drive to Railroad. Kyle Treloar, from KTM Design Solutions, Inc. was present to explain the request and the reasoning behind it. There was discussion on the placement and alignment of the sewer line. Scott moved, second by Nordstrom to deny the appeal. Motion carried by a vote of 3-1, with Drew opposed and Roberts abstaining.

Amanda Scott left the meeting at this time.
7) **PW082818-05** – Appeal of Denied Exception Request by KTM Design Solutions, Inc. on behalf of BH Capital LLC to waive the requirement to install 24 feet of pavement width and curb and gutter in Valley Drive. Kyle Treloar, from KTM Design Solutions, Inc. was present to explain the request and the reasoning behind it. There was discussion on the future extension and use of Valley Drive. There was also discussion on affordable housing. Modrick moved, second by Roberts to grant the appeal. Motion carried by a vote of 3-1, with Nordstrom opposed.

John Roberts left the meeting at this time.

**STREET DIVISION**

8) **PW082818-06** – Street Division Presentation – Dale Pfeifle. Pfeifle gave an overview of the Street Division and what they do throughout the year. Modrick moved, second by Nordstrom to acknowledge the presentation. Motion carried unanimously. *On consent calendar.*

**ADJOURN**

There being no further business to come before the Committee, a motion was made by Modrick, second by Nordstrom to adjourn the meeting at 1:53 p.m. Motion carried unanimously.