

LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

August 1, 2018

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, August 1, 2018, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: Steve Laurenti, Jason Salamun, Becky Drury and Chad Lewis. Absent: Laura Armstrong

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Motion was made by Drury, second by Salamun and carried to adopt the agenda.

GENERAL PUBLIC COMMENT

None.

CONSENT ITEMS

Motion was made by Drury, second by Salamun and carried to approve Items 1-18 as they appear on the Consent Items with the exception of Item Nos. 4, 17 and 18.

- 1) Approve Minutes for July 11, 2018

MAYOR'S OFFICE

- 2) LF080118-13 – Confirm the Re-Appointments of Anna Huntington and Lisa Modrick to the Performing Arts Board
- 3) LF080118-15 – Confirm the Re-Appointments of Mark Massa, Tim Johnson, Bob DeMersseman, Megan Reder-Schopp, Dawn Connor, Jo Lynn Little Wounded, Heather Forney, Katy Kinnan and George Grassby as Committee Chair to the Vision Fund Citizen Committee
- 4) LF080118-16 – Salamun supports opening the Vision Account for projects. He would like to see City projects in the mix this time. Lewis agrees with Salamun that City projects should be included this time. Lewis suggested the field house as one of the projects to consider. It was approved previously to be built and it was never built. Salamun moved to approve Request the Council to Approve a Three Year Plan for the Next Round of Projects to be Funded out of the Vision Account and Authorize the Solicitation of Potential Projects from the Public. Second by Lewis. Motion carried.

POLICE DEPARTMENT

- 5) LF080118-05 – Authorize Police Department to Purchase Furniture from Dakota Business on State Bid in the Amount of \$7,075.70

FIRE DEPARTMENT

- 6) LF080118-09 – Approve Change Order for Purchase of Fire Apparatus
- 7) LF080118-12 – Approve Resolution 2018-058 a Resolution to Donate Surplus Fire Truck to Whispering Pines Volunteer Fire Department Rural Fire Protection District

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FINANCE DEPARTMENT

- 8) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Emily Swanson (RSVP+), Lila James (RSVP+)
- 9) LF080118-01 – Authorize Mayor and Finance Officer to Sign Engagement Letter with Ketel Thorstenson, LLP for the FY2017 Audit
- 10) LF080118-02 – Approve Resolution No. 2018-038 a Resolution Giving Approval to Certain Drinking Water Facilities Improvements; Giving Approval to the Issuance and Sale of a Revenue Bond to Finance, Directly or Indirectly, the Improvements to the Facilities; Approving the Form of the Loan Agreement and the Revenue Bond and Pledging Certain Revenues and Collateral to Secure the Payment of the Revenue Bond and Creating Special Funds and Accounts for the Administration of Funds for Operation of the System and Retirement of the Revenue Bond
- 11) LF080118-07 – Acknowledge June 2018 General Fund Cash Balance Report
- 12) LF080118-08 – Approve Resolution No. 2018-055 a Resolution Levying Assessment for Abatement of Nuisances
- 13) LF080118-10 – Approve Resolution No. 2018-054 a Resolution Declaring Miscellaneous Personal Property Surplus
- 14) LF080118-11 – Approve Resolution No. 2018-051 a Resolution Cancelling Checks or Warrants Not Presented for Payment Within One Year of Date of Issuance

INFORMATION TECHNOLOGY

- 15) LF080118-06 – Approve Change to Midco Service Agreement for Increase in Bandwidth for the CSAC Location

PARKS AND RECREATION

- 16) LF080118-04 – Approve Real Property Purchase Agreement between the City of Rapid City and Fay Ellen Bice as Trustee of the Fay Ellen Bice Trust and Authorize Mayor and Finance Officer to Sign the Purchase Agreement and Closing Documents

COMMUNITY DEVELOPMENT

- 17) LF080118-14 – Drury asked Community Development Specialist Barb Garcia to highlight some of the projects in this year's plan. Drury also thanked Garcia for the tremendous amount of work she does for this program. Garcia explained the consolidated plan is based upon the goals and direction of the Collective Impact. Since the amount of money is uncertain, she based the amount of projects that may be completed on previous amounts for this plan. There are a couple of new projects in this plan. One is the lot purchase projects, where we will hand lots off to non-profits to create additional housing units. Contingency money has also been set aside for rental projects. She has had three developers come in to discuss low income apartments for 60% and less their income levels. An RFP has been put out for those contingency projects. Garcia stated over the last five years they have done very well in meeting most of the requirements and exceeding them with the amount of money they had to work with. Drury moved to Acknowledge Public Comments Received on 2018-2022 Consolidated Plan and FY2018 Annual Action Plan, Approve Community Development Block Grant (CDBG) 2017-2022 Consolidated Plan, the FY2018 Annual Action Plan and Authorize Mayor and Finance Officer to Sign the SF-424 and CDBG Certifications. Second by Lewis. Motion carried.

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- 18) 18AN005 – Salamun explained was previously opposed to this annexation because he wanted to make sure they were going to obtain a mobile home park license. Based upon the comments from the Fire Department’s inspection they do not see any life safety reasons as to why they would not be able to obtain that license. He is now I support of this because they did the proper steps and they have made sure everything is up to reasonable standards. Lewis moved to Approve Resolution 2018-052 a Resolution of Intent to Annex Prairie Acres South Mobile Home Park. Second by Salamun. Motion carried.

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Item 19

Public Comment opened – Item 19

Public Comment closed

FINANCE DEPARTMENT

- 19) LF080118-03 – Drury moved to approve Introduction and First Reading of Ordinance No. 6272 an Ordinance Regarding Supplemental Appropriation #5 for 2018. Second by Lewis. Motion carried.

ADJOURN

There being no further business to come before the Committee at this time, motion was made by Salamun second by Drury and carried to adjourn the meeting at 12:44 p.m.