REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.:  
II. PROJECT NAME: Water Reclamation Telehandler Purchase, $95,000.00  
III. Project/Item(s) Description: Request permission to advertise for bids for purchase of a Telehandler (Extended Reach Forklift) for an estimated cost of $95,000.00

IV. BID LETTING DATE: 21-Jul-18

V. ESTIMATED COST OF PROJECT/ITEM(S)  $ 95,000.00

VI. BASIS OF PAYMENT  
   Assessed  
   Single Payment  X  
   Non-Assessed  
   Partial Payment

VII. APPROPRIATION DATA

| Amount | $95,000 |
| Fund Name | Water Reclam |
| Department | 7072  |
| Line Item | 7072-4360 |
| Fund | 604 |

VIII. (If applicable)  
Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date:  

IX. DEPARTMENT/DIVISION:

Project Manager: Clyde Jones  
Date 6/6/2018

DIVISION MANAGER Signature  
Date 6/6/2018

DEPARTMENT DIRECTOR Signature  
Date 6-11-18

FINANCE OFFICE USE ONLY  
Appropriation  
Cash Flow  
Date 6/6/18  
Initial  
Approved  
Carbon Copy  
Investment Desk  
Public Works  
Engineering  
Project Manager

(PW2. 110891)