

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, May 22, 2018**

Chair of the Board, Donna Winkler called the meeting to order at 8:15 a.m. with the following Board members present: Dan Kline and Gary Brown. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Jayne Kraemer; Deputy Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Liaisons present include: VRC, Julie Jensen and City Council, Chad Lewis. Others present include: Assistant City Attorney, Jess Rogers. City Attorney, Joel Landeen and KOTA journalist, Stewart Huntington entered later in the meeting.

After review of the meeting agenda, motion was made by Brown and seconded by Kline **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

Huntington entered the meeting.

General Public Comment

None

Baltzer introduced Assistant City Attorney, Jess Rogers. Rogers stated the Attorney's office has now designated liaisons to different Boards and Committees within the City and Rogers will be attending the Civic Center Board meetings.

Minutes

Motion was made by Brown and seconded by Kline **to approve the minutes of the May 8, 2018 meeting as presented.** Upon vote being taken, the motion carried unanimously.

Landeen entered the meeting.

Bill List

The 2018 Bill List for May 22 was audited.

28 BW ANNUAL AWARDS	1401.74
A & B BUSINESS EQUIPMENT INC	933.25
ACE HARDWARE-WEST	95.64
ALSCO INC	699.93
AMERICAN ADVERTISING FEDERATION	25.00
BARBIZON LIGHT OF THE ROCKIES INC	674.55
BLACK HILLS CHEMICAL CO INC	24.50
BORDER STATES ELECTRIC SUPPLY	786.76
BROWN'S SMALL ENGINE REPAIR	177.47
CARBONHOUSE	600.00
CASH-WA DISTRIBUTING COMPANY	3704.52
CBH COOPERATIVE	310.10
CHRIS SUPPLY COMPANY INC	120.00
CITY OF RAPID CITY	3416.81
CLIMATE CONTROL SYSTEMS & SERVICE	104.40
COCA-COLA OF THE BLACK HILLS	3291.75
CONVERGINT TECHNOLOGIES LLC	264.38
CRESCENT ELECTRIC SUPPLY CO	219.35
DAKOTA BATTERY/ELECTRIC	785.66
DAKOTA SUPPLY GROUP	305.75
DIAMOND VOGEL PAINT CTR	4832.01
EASTMAN SOUND & MUSIC	55.00
EVENT SOFTWARE CORPORATION	2050.00
FASTENAL COMPANY	33.65
FOOD SERVICES OF AMERICA	3750.75
FORKLIFTS OF MINNESOTA INC	582.76
FOUR WINDS INTERACTIVE LLC	565.32

G & R CONTROLS INC	128.98
GOLDEN WEST TECHNOLOGIES INC	250.00
HEARTLAND PAPER CO	51.35
JANTECH LLC	275.00
JENNER EQUIPMENT CO	93.16
JOAN'S PLANT SERVICE	350.00
JOHNSON BROTHERS OF SD	2132.18
KIEFFER SANITATION INC	1284.96
KNECHT HOME CENTER	128.65
LOWE'S	251.43
M G OIL CO	786.89
MATHESON TRI-GAS INC	70.28
MENARDS	178.86
MIDWEST MARKETING	4272.00
MOUNTAIN STATES SECURITY INC	118.00
PURCHASE POWER/PITNEY BOWES	13.01
QUALITY BRANDS OF THE BLACK HILLS	3625.10
RAINBOW GAS CO	3075.35
RAPID BROADCASTING COMPANY	900.00
RAPID CITY JOURNAL - ADVERTISING	177.56
RAPID CITY SHRINE CLUB	293.65
RUNNINGS SUPPLY INC	49.95
STAN HOUSTON EQUIP CO INC	270.56
TEAM WICKED SOFTBALL	499.51
TEGRA GROUP INC	8250.00
THE ASSAULT	336.56
THYSSENKRUPP ELEVATOR CORP	327.72
TWILIGHT FIRST AID & SAFETY SUPPLY	399.60
US FOOD SERVICE	2060.67
VAST BUSINESS	2672.05
VISIT RAPID CITY	210.00
VISTAR	535.11
WARNE CHEMICAL & EQUIP.	37.00
WATERTREE INC	129.55
WHISLER BEARING COMPANY	155.04
WW GRAINGER INC	67.80
Total	64,268.58

Motion was made by Kline and seconded by Brown and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Liaison Reports

Julie Jensen – Visit Rapid City: Jensen thanked the Civic Center for sending 21 employees to the hospitality workshop on Thursday. Jensen described the workshop and the panel of experts. On travel rally day the hero award was given to the Black Hills Pow Wow; this was a great honor to give them this award. Jensen stated the VRC has been hosting a freelance journalist, who writes for National Geographic and USA Today; his focus is on our community and the Black Hills. There is also five journalist focusing on Crazy Horse and the upcoming Volksmarch; there is great progress happening on Crazy Horse monument.

Chad Lewis – Council Liaison: Lewis stated the main topic at Council has been the food truck ordinance which was tabled until the next Council meeting to have further discussion and clarifications. Budget presentation will be coming forward soon.

Darren Paulson – School Liaison: Not present.

Financial Information

Heitsch discussed the working financial papers as of and ending in the month of April 2018 YOY comparison through 2014, along with budget comparison, as sent to each Board Member. Board accepts as information.

Executive Director's Update

Baltzer gave an update on the upcoming 2018-2019 Broadway season. Shows have been set and will be announced this summer. Luke Bryan concert will be kicking off the fall events. Some smaller shows, family shows, and holiday shows are being worked on or booked also for this fall and winter.

Baltzer invited the Rush President, Joe MacDonnell, to attend today's meeting, however, he is sick and unable to make it. Baltzer gave a brief background on MacDonnell. Baltzer stated he also invited the Rush's new Senior Advisor, Steve Nitzel, which is here today. Nitzel shared his background. He has an extensive background in sales, sports franchises, and helping rebuild organizations. Nitzel explained he is here to help make the Rush great again and hopes fans and the community will see the difference. Nitzel will focus on community, customers, and creating that WOW factor again. Nitzel thanked the Board for having him and allowing him to share his story. Baltzer also stated the coaching staff and team were all fairly new last year and with the coaching staff staying, along with a majority of the same players, Baltzer is hopeful for a great year!

There being no further business, motion was made by Brown and seconded by Kline **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:00 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date