

PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota

May 29, 2018

A Public Works Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Tuesday, May 29, 2018, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: Darla Drew, Lisa Modrick, Ritchie Nordstrom, John Roberts and Jason Salamun. Absent: None.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Motion was made by Roberts, second by Modrick and carried to adopt the agenda.

GENERAL PUBLIC COMMENT

Chelsea Van Wyk lives on East Flormann spoke to the Committee regarding the Meade Hawthorne drainage ditch which runs on two sides of her property. With recent rains, especially the storm on May 18, 2018, she, as well as many of her neighbors experienced substantial flooding to their homes. This is not the first time they have had to repair their properties due to the lack of attention from the City regarding this problem. She addressed the City Council on May 21, 2018 and prior to that she sat down with some neighbors and City engineers in July of 2016. At that meeting, the City acknowledged there was an issue but there was no budget to fix the problem. Several property owners have contacted the City over the years dating back to the 1970s, yet no money has been allocated to fix the problem. She feels it is time for the City to find the funds to fix this problem. It is a matter of public safety. Many children play in the drainage ditch, syringes and decaying animals have washed up on some of her neighbor's yards, the debris has built up in the ditch causing it to back up and flood properties. The City charges a Stormwater assessment tax, it is her understanding this tax was to be used to complete the Meade Hawthorne drainage project. She wondering when the funds will be allocated back for its main purpose?

CONSENT ITEMS

Item #16 - Andy Ainslie, President of Scenic Rapid City spoke against number 16. He does not feel we need more signage in Rapid City. He feels the bus bench ads will create a driving hazard. Ainslie stressed we do not need more signage on the bus benches. If we are going to promote tourism in this town it cannot be done by creating visual clutter.

Motion was made by Salamun second by Nordstrom and carried to approve Items 1-19 as they appear on the Consent Items with the exception of item numbers 9, 11, 15, 16 and 18.

- 1) Approve Minutes for May 15, 2018

ITEMS FROM THE PUBLIC WORKS DEPARTMENT

ENGINEERING SERVICES

- 2) PW052918-01 – Approve Change Order 1F to AB Contracting, LLC for WRF Process Reliability Improvements, Project No. 16-2342 / CIP No. 51141 for an increase of \$3,714.81.
- 3) PW052918-02 – Rescind approval of Change Order No. 1F (Agenda Item PW121217-09) as approved at the December 18, 2017 City Council Meeting and Approve Change Order No. 1F Revised to Mainline Contracting, Inc. for East Rapid City Water Expansion Valley View and Radar Hill Road North Extensions Project No. 14-2197 / CIP No. 50964.E for a decrease of \$62,649.50.

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City Council approval is contingent on concurrence and approval of the revised change order by the South Dakota Department of Environment and Natural Resources.

- 4) PW052918-03 – Authorize Staff to Advertise for Bids for 2018 Roof Replacement, Project No.18-2431 / CIP No. 50098. Estimated Cost: \$300,000.00.
- 5) PW052918-04 – Authorize Staff to Advertise for Bids for Pavement Rehabilitation Project – Maple Avenue Area, Project No. 18-2438 / CIP No. 50844. Estimated Cost: \$500,000.00.
- 6) PW052918-05 – Authorize Mayor and Finance Officer to Sign a Professional Services Agreement between the City of Rapid City and Sperlich Consulting, Inc. for Engineering Services for Grey Fox Court and Fox Run Drive Storm Sewer Outfall Stabilization, Project No. 18-2444 / CIP No. 51167 in the amount of \$51,775.00.
- 7) PW052918-06 – Authorize Mayor and Finance Officer to Sign Amendment No. 3 to the Agreement between the City of Rapid City and Bartlett and West for Red Rock Booster Pump Station Upgrades, Project No. 14-2177 / CIP No. 50812.B, in the amount of \$25,457.00.
- 8) PW052918-07 – Authorize Mayor and Finance Officer to Sign a Temporary Construction Easement between the City of Rapid City and The North Atlantic Developers, LLC for the construction of Buffalo Crossing West and Promise Road.
- 9) PW052918-08 – Salamun asked Public Works Director Dale Tech if the work we are doing in this project will impact the homeowners in this area or does redirect any drainage issues away from them. Tech does not believe this will effect them. Parks and Recreation Director Jeff Biegler stated this will not have any effect on the nearby neighborhoods.This drainage line runs off to the west of their facility and crosses mostly school district property and a small portion of the golf course property to dump into the drain nearby.

Salamun wanted to acknowledge Van Wyk that she was heard during General Public Comment and stated they have asked the Public Works Director to provide the Council with an update and history on this area. He is not sure what the data will show at this point but the data will help the make some determinations on the issue.

Nordstrom moved to approve Authorize Mayor and Finance Officer to Sign a Temporary Construction Easement and Permanent Storm Sewer Easement between the City of Rapid City and Rapid City Area School District for Meadowbrook Elementary Drainage Improvements. Second by Roberts. Motion carried.

- 10) PW052918-09 – Authorize Mayor and Finance Officer to Sign Resolution No., 2018-041, a Construction Fee Resolution for Airport Water Transmission Main Loop – Oversize Construction Fee – Project No. 11-1992, 12-2011, 12-2012, 12-2013, 12-2014 to recapture a portion of the cost of oversizing the 16” water main constructed to the airport. The maximum collectable amount in this resolution is \$886,335.82.
- 11) PW052918-10 – Drew asked Tech if that maximum amount collectable means that no overages are allowed on this project? Tech stated no, that amount means that we cannot collect more than we paid for it. We know what the project costs were on the project and the project is finished. If there are any subdevelopments that occur they only have to pay their constuction fee once. Nordstrom asked Tech to explain what these project numbers mean. Tech explained the numbers as construction project numbers. Nordstrom moved to Authorize Mayor and Finance Officer to Sign Resolution No. 2018-042, a Construction Fee Resolution for Airport Water Transmission Main Loop – Frontage Construction Fee – Project No. 11-1992, 12-2011, 12-2012, 12-2013, 12-2014 to

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recapture the base cost (8" equivalent) of the 16" water main constructed to the airport. The maximum collectable amount in this resolution is \$4,015,483.93. Second by Roberts. Motion carried.

- 12) PW052918-11 – Authorize Mayor and Finance Officer to Sign Resolution No. 2018-043, a Construction Fee Resolution for Haines Ave. Water Oversize North of Auburn Drive – Project No. DEV17-1356 to recapture oversize payment of \$42,780.00 paid to Muth Holdings, LLC.
- 13) PW052918-12 – Approve Request from Ross Brown for a Variance to Defer the Requirement to Install Sidewalk per City Ordinance 12.08.060 along the westerly portion of Camden Drive for the property located at 1700 Camden Drive.
- 14) PW052918-13 – Approve Request from KTM Design Solutions, Inc. for a Variance to Waive the Requirement to Install Sidewalk per City Ordinance 12.08.060 along Fountain Plaza Drive for the property located at 1848 Fountain Plaza Drive.

RAPID TRANSIT DIVISION

- 15) PW052918-14 – Nordstrom asked Rapid Transit Division Manager Rich Sagen if this grant will allow for additional bus stops by expanding to new areas. Sagen stated there is no restrictions on where the service can be extended. It would be up to the Council to decide what areas that are covered. Modrick stated this grant was a budgeted item for 2018. Sagen explained this is a grant that the City submits annually since 1983. Modrick asked what these funds are used for. Sagen said this funding will be used to match local dollars to provide operating within the City. This particular funding will put us into early 2020. The money from previous grants can be carried over from year to year and that is why it will carry us into 2020. Modirck asked if this money can be used to purchase bus benches or bustop shelters. Sagen said those are not in the budget for this year but that does not mean they cannot go back and amend the grant. Nordstrom moved to approve Authorize Staff to Submit Transit Grant to the Federal Transit Administration (FTA) for 5307 Formula funds for operating assistance in the amount of \$1,229,125.00. Second by Salamun. Motion carried.

16) PW052918-15 – Modrick asked Sagen to explain how this out of state RFP will be successful. Sagen stated the company has been in business since 1984, they are in 240 cities in North America and they have 10,000 benches out there. They will work with local marketing companies to seek advertising clients and they will find someone local to do the maintenance on the benches. The company will provide the benches and the revenue stream back to the City. He is unsure what the company pays per bench. Modrick is concerned about the beautification of our areas and providing shelters for the bus stops. She is wondering if these benches will be placed in park like settings. Sagen explained the bus stops are in right of way some City and some DOT. The benches will be placed in commercial areas and restricted by zoning ordinances as to where they are allowed to go. Salamun asked Sagen what it would cost the City to purchase the benches ourselves. Sagen estimated \$400-500 per bench. There are 75 locations totally 112 benches with no covers. The more beautification type benches run around \$1,200 per bench. Roberts is in support of this project if it is placed in commercial areas. He feels this saves the taxpayers \$15,000 a year we should save them that money. It is a significant amount of money per year that the City will save. Nordstrom asked Sagen to address the sole bidder issue. Sagen stated it was an RFP and it was up on public purchase. He cannot explain why there was only one bidder. Drew sees the civic benefit to these benches but the people in Ward 5 have spoken loudly and does not want her to vote in favor of this. Modrick asked what the timeframe is on placement of the new benches. Sagen stated once they receive notice to proceed with this contract, it takes 4-6 weeks to have them in their possession and then an additional 4-6 weeks to install them. Modrick stressed the citizens of Rapid City does not want this. She cannot support this agreement, she feels \$50,000 is

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not enough. Salamun asked if we do not continue the contract after three years, do we get to keep the benches. Sagen stated no, the benches are their property. Roberts moved to Authorize Staff to Enter into an Agreement with Creative Outdoor Advertising for bus benches with advertising. Staff recommends the Avenue and Lexington bench styles with a three-year revenue return of \$46,125.00. Second by Nordstrom. A vote was taken with Salamun, Nordstrom and Roberts voting “yes” and Modrick and Drew voting “no”. Motion carried 3-2.

SOLID WASTE DIVISION

- 17) PW052918-16 – Authorize Staff to Advertise for Bids for Two (2) new 8000 Pound Triple Stage forklift trucks for the Solid Waste Material Recovery Facility for use in processing, baling and shipping of recyclables. Estimated cost is \$148,000.00 - utilizing revenues from Landfill/MRF Reserve Fund.

PARKS AND RECREATION DEPARTMENT

- 18) PW052918-17 – Salamun asked Biegler if this portion of the bikepath was included in the original proposal. Biegler stated no it was not in the original proposal, he also noted this change order includes adjustments for actual quantities used within the project. Salamun moved to Approve Change Order No. 1 to Highmark, Inc. for Bike Path Restoration and Rapid Creek Bank Stabilization Project PR14-6118, for an increase in the amount of \$2,929.38. Second by Roberts. Motion carried.

ITEMS FROM THE CITY ATTORNEY

- 19) PW052918-18 – Authorize Mayor & Finance Officer to execute the release of an agreement for property generally located at 2108 N. Elk Vale Rd. in Box Elder, SD.

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 20 – 21

Public Comment opened – Items 20 – 21

Public Comment closed

SPECIAL ITEMS FROM THE PUBLIC

20) PW052918-19 – Bill Casper started this project last year in response to a project that occurs in Kansas. He started with Main Street Square and received 18 banner hangars. After receiving a lot of publicity on television and radio and the project just expanded from there. This year he went to the Parks and Recreation Department and received a verbal agreement for 75 banners. So this year there will be close to 90 banners. The banners will have the Veteran’s name, time of service and their picture. He is looking for all branches of service. He is looking for approval and a written agreement. This year the cost to sponsor a banner was \$80. More information on this project can be found on their website: www.veteranshonorbannerproject.com. Modrick asked Biegler if there are other locations in the City where these could be hung. Biegler stated there are 36 poles in the promenade, he believes there are additional poles in the downtown area as well. The Parks and Recreation Department is currently working with the Attorney’s office and other departments to establish a policy and procedure for these banner projects. In absence of having a policy, they are not taking applications until that is established. Assistant City Attorney Carla Cushman explained that the sign code states the City Council can approve these requests or adopt policies and regulations to permit this to happen at the staff level. Legally there is a lot to think about in terms of who gets to do this, what kind of messages are acceptable or will there be any requirements of insurance. Tech wanted to point out that not all of the existing poles are built for banners. (*Roberts left*

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meeting at 1:24 p.m.) Salamun moved to approve Request to Hang Banners on Light Poles – Bill Casper. Second by Modrick. Motion carried.

ITEMS FROM ALDERMEN AND COMMITTEE REPORTS

21) PW052918-20 – Nordstrom moved to send Sustainability Committee Annual Update to Council without recommendation. Second by Modrick. Motion carried.

ADJOURN

There being no further business to come before the Committee at this time, motion was made by Salamun second by Nordstrom and carried to adjourn the meeting at 1:34 p.m.