

**RUSHMORE PLAZA CIVIC CENTER  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, May 8, 2018**

Chair of the Board, Donna Winkler called the meeting to order at 8:18 a.m. with the following Board members present: Jennifer Landguth and Gary Brown. Staff present include: Deputy Director, Jayne Kraemer; Deputy Director, Tracy Heitsch; Energy Plant Manager, Gunar Dzintars; and Administrative Assistant, Sandra Arnold. Liaisons present include: None. Others present include: Central States Fair representative, Dan Warren.

After review of the meeting agenda motion was made by Brown and seconded by Landguth **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

Board welcomed Warren back as representative for the Central States Fair. Warren stated the fair preparations are moving along; great concert line-up. Warren explained the Fair is working on a master plan for renovations for the fairgrounds over a period of time.

Minutes

Motion was made by Landguth and seconded by Brown **to approve the minutes of April 24, 2018, meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2018 Bill List for May 8 was audited.

|                                   |           |
|-----------------------------------|-----------|
| ACE HARDWARE-EAST                 | 39.81     |
| ADAMS ISC                         | 576.83    |
| ALSCO INC                         | 1134.10   |
| BHE INDUSTRIES INC                | 1081.00   |
| BLACK HILLS CHEMICAL CO INC       | 403.99    |
| BROWN'S SMALL ENGINE REPAIR       | 399.99    |
| CAPITAL ONE PUBLIC FUNDING        | 317777.50 |
| CASH-WA DISTRIBUTING COMPANY      | 1659.91   |
| CHEXCEL                           | 25.00     |
| CITY OF RAPID CITY                | 106.00    |
| COCA-COLA OF THE BLACK HILLS      | 1292.85   |
| CONTRACTOR'S SUPPLY INC           | 111.20    |
| DENNIS SUPPLY                     | 218.68    |
| DEPOT MUSIC                       | 60.00     |
| DIAMOND VOGEL PAINT CTR           | 2437.13   |
| EDDIES TRUCK SALES & SERVICE      | 13.68     |
| FAT BOYS INC                      | 279.00    |
| FOOD SERVICES OF AMERICA          | 7739.68   |
| FREMONT INDUSTRIES INC            | 2290.76   |
| GOLDEN WEST TECHNOLOGIES INC      | 187.50    |
| HEARTLAND PAPER CO                | 2132.44   |
| HILLYARD INC. / SIOUX FALLS       | 245.96    |
| HOBART SERVICE                    | 549.75    |
| JENNER EQUIPMENT CO               | 14.78     |
| JOHNSON BROTHERS OF SD            | 503.25    |
| JOHNSON CONTROLS INC              | 156.47    |
| JOHNSON MACHINE INC.              | 102.47    |
| KNECHT HOME CENTER                | 181.72    |
| M G OIL CO                        | 1458.14   |
| MENARDS                           | 58.31     |
| PIZZA RANCH RAPID CITY            | 134.00    |
| POWER HOUSE HONDA                 | 44.48     |
| QUALITY BRANDS OF THE BLACK HILLS | 518.20    |
| RAPID CITY JOURNAL - ADVERTISING  | 376.43    |

|                                |            |
|--------------------------------|------------|
| RUNNINGS SUPPLY INC            | 189.78     |
| SAFEWAY INC                    | 115.90     |
| SAM'S CLUB                     | 450.48     |
| SERVALL UNIFORM/LINEN CO INC   | 135.68     |
| SMART CARE EQUIPMENT SOLUTIONS | 668.21     |
| SYSCO MONTANA INC              | 518.28     |
| US FOOD SERVICE                | 847.93     |
| VAST BUSINESS                  | 2762.11    |
| VERIZON WIRELESS               | 1581.11    |
| WALMART COMMUNITY              | 298.08     |
| WARNE CHEMICAL & EQUIP.        | 89.00      |
| WESTERN STATIONERS             | 568.88     |
| Total                          | 352,536.45 |

Motion was made by Brown and seconded by Landguth and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Heitsch wanted to update the Board on some projects. Rushmore Hall project has started with the painting of the walls by our maintenance and trades staff. The walk-through metal detectors that were approved at the last meeting should be here mid-June and after discussion with CEIA, we were able to remove the training cost of \$7,200. We will be sending a couple of staff to CEIA for training for a savings of about \$4,000. We contacted West Plains Engineering to do a micro-study regarding the parking lot LED lighting to make sure we are getting the right equipment. The last item is the fire alarm system; had a good meeting with Tim Behlings, Fire Marshall, and Jaime Stampe, with Skyline Engineering regarding the creation of a proposal for options for the outdated system. More information will be forthcoming. Heitsch stated as we continue to move forward with each of these projects more information will be brought to the Board.

Kraemer commented on some of the activities she has seen regarding "Vote Yes" campaign. Short discussion followed.

Miscellaneous:

1) Transportation Natural Gas Bid

Dzintars explained the bids were opened last Friday with Sequent Energy and Rainbow Gas submitting. Both bid prices came in identical at \$.30 below the Colorado Rockies Gas Market Index. Each company had some supplemental information that was reviewed. After review, no other information separated the two bids, therefore, as required by ordinance a lottery was held, Sequent Energy won the lottery. Motion was made by Landguth and seconded by Brown **to move forward with Sequent Energy for the bid for Transportation Natural Gas.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Brown and seconded by Landguth **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:04 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

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Sandra Arnold, Administrative Assistant

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Date