

**Rapid City Public Library Board of Trustees**  
**Board Meeting**  
**Monday, April 9, 2018 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Faye Bice on April 9, 2018 at 12:02 p.m.

Present by roll call: Faye Bice, Becky Drury, Mary Garrigan, Casey Martin and Pat Jones. A quorum was present.

Absent: Paulette Schenck, Mike Mathews

**Additions or corrections to the agenda:** None.

Motion by Pat Jones, second by Becky Drury to approve the agenda as published; no further discussion; motion carried unanimously.

**Introduction of Staff:** None.

**Public Comment:** None.

Casey Martin arrived at 12:03 p.m.

**CONSENT CALENDAR ITEMS**

Consent Calendar Items – Action required authorizing the Finance Officer to issue warrants or treasurer’s checks, drawn on proper funds, in payment thereof. The following items are consent items for final action to be taken on by a single vote. Any items may be removed from the Consent Calendar by a Board person, the Director, or a citizen, for separate consideration.

Consent Calendar Items:

Approve Minutes from Library Board of Trustees Meeting, March 12, 2018

Approve Financial Executive Summary, including Bill List (see attachment)

Motion by Mary Garrigan, second by Jones to approve the consent calendar as presented; no further discussion; motion carried unanimously.

**ADMINISTRATIVE REPORTS**

Director’s Report:

Terri Davis informed the board of a meeting with Kit Cline at General Beadle to clarify the roles of security at that location.

Garrigan asked about the virtual desktops identified in the written report. Davis described them as an improvement on the thin clients that were previously at the North Library. Essentially, these are less expensive desktop units that are managed by a server.

Motion by Drury, second by Casey Martin to acknowledge the Director’s Report; no further discussion; motion carried unanimously.

**BUILDING COMMITTEE**

Motion by Martin second by Drury to approve submission of a 2023 Capital Improvement Project (CIP) funding request in the amount of \$160,500. The board asked for clarification of the request and Davis explained that the 20 year life expectancy of the roof would be over by 2023. The cost is based on best estimates as researched locally. Discussion was

held on the options that could be taken if the CIP was not approved or if the eventual cost came back as more than projected. Motion carried unanimously.

### **POLICY COMMITTEE**

#### Executive Session

Motion by Jones, second by Martin to enter into executive session at 12:14 p.m. to discuss security services pursuant to SDCL 5-18A-7 and 1-25.2; no further discussion; motion carried unanimously.

Motion by Jones, second by Drury to leave executive session at 12:29 p.m.; no further discussion; motion carried unanimously.

Motion by Jones, second by Martin to approve a two-year contract with Securitas USA; no further discussion; motion carried unanimously.

### **ITEMS FROM BOARD MEMBERS / LIAISON REPORTS**

**City Council Liaison:** Becky Drury reported that the Mayor is still giving presentations on the Civic Center. The Council is starting to prepare for the 2019 budget.

**County Liaison:** No report at this time.

**Foundation:** Davis reported that the Development Director from the Foundation resigned. The current chair is term limited so this is his last month.

**Friends:** Sean Minkel reported that the Friends are continuing to organize their new space, but that everything is going well otherwise.

**ADJOURN** Motion by Martin, second by Jones to adjourn at 12:30; no further discussion; motion carried unanimously.

### **UPCOMING EVENTS**

National Library Week	April 8-14, 2018
Library Board Meeting	May 14, 2018
Library Board Meeting	June 11, 2018