



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

NORTH PARTNER LIBRARY
10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

RAPIDCITYLIBRARY.ORG



Date: May 14, 2018
To: RCPL Board of Trustees
From: Jen Michaelson, Administrative Secretary
Re: Surplus Property

Background: The below-described items are no longer necessary, useful or suitable for library or municipal purposes. The following materials to be declared surplus and disposed of according to state statues, including disposal, transfer to other libraries, or sale. This is an informational report, and no action is needed from the Library Board; because these items are city property, the surplus declaration will be made by the City Council:

Description	Quantity
6 sided display	1
Area rug	2
Battery backup (Minuteman)	1
Battery backup (APC)	1
Bookcase	1
Bulletin board	1
Cash register	1
Coin op (Jamex)	2
Computer battery backup	7
Computer catalog cabinet	2
Computer/laptop cart	1
Dell Optiplex 755	3
Desk	2
Desk printer	1
Desk printing calculator (Sharp)	1
Desktop laptop stands	4
Fireplace	1
Garbage receptacle	4
Half moon table	1
HP Compaq 8000 tower	1
HP Compaq 8100 tower	1
HP EliteBook 8560p	1

HP ProBook 4510s	2
Kid's Castle	1
Lamp	2
Lamp posts	2
Laptop – HP ProBook	1
Laptop – HP EliteBook 8460p	2
Laptop – HP ProBook 4510s	3
Laptop – HP 510	1
Laptop – HP EliteBook 8570p	1
Laptop – HP ProBook 650	1
Laptop – HP EliteBook 840	1
Laptop – HP ProBook 850	2
Mannequin	1
Microwave	1
Office chairs	18
Office desk	2
Office wall	1
Phone (Toshiba)	1
Podium	1
Rolling file bucket	4
Round table	6
Scanner (HP Scanjet 8300)	1
Shelving	Pieces
Speaker/Microphone system	1
Speakers	5 sets
Standup desk	3
Static chairs	28
Static office chairs	4
Table	1
Tower (HP Compaq Elite)	2
Triangle display	2
Vicks Cool Mist humidifier	1
VOIP handset	4
VOIP phone console	2
VOIP phone headset	1
Wall cabinet/computer stand	1
Wall partition	1
Wavy bench	3
Wired keyboard	2
Wood chairs	4