December 10, 2014

Ms. Patsy Horton
Rapid City MPO
300 6th Street
Rapid City, SD 57701-2724

Re: Rapid City MPO CY2015 UPWP

Dear Ms. Horton:

The South Dakota Department of Transportation (SDDOT) has received the Rapid City MPO CY2015 Unified Planning Work Program (UPWP). The UPWP was submitted to and has received approval from Federal Highway Administration (FHWA). The SDDOT hereby approves the Rapid City MPO CY2015 UPWP as submitted.

Enclosed is a copy of the FHWA approval of the Rapid City CY2014 UPWP. If you have any questions, please contact me at (605) 773-3093 or via email at Bradley.Remmich@state.sd.us.

Sincerely,

Bradley W. Remmich
MPO Coordinator

Attachment

MPO file – Rapid City
Joel Jundt – Planning and Engineering
Mike Behm– Project Development
Jerry Ortbahn – Project Development
Teresa Rupe – SDDOT Internal Audits
Mark Hoines – FHWA
Bradley W. Remmich  
MPO Coordinator  
SD Department of Transportation  
700 East Broadway Avenue  
Pierre, SD 57501-2586

Dear Mr. Remmich:

We received your December 1, 2014 letter requesting Federal Highway Administration’s approval of the 2015 Unified Planning Work Program for the Rapid City Metropolitan Planning Organization (MPO). All of our review comments and discussions have been addressed satisfactorily.

Therefore, we are pleased to approve, effective January 1, 2015, the 2015 Unified Planning Work Program for the Rapid City MPO. New projects or transfers between line items greater than 10 percent of the total budgeted amount will require approval by this office.

If you have any questions, I can be contacted at 776-1010.

Sincerely,

Mark D. Hoines  
Planning/Civil Rights Specialist
Rapid City Area Metropolitan Planning Organization

2015
UNIFIED PLANNING WORK PROGRAM

Prepared by the
City of Rapid City, City of Box Elder,
City of Summerset, City of Piedmont,
Pennington County, Meade County,
South Dakota Department of Transportation

In cooperation with the
U.S. Department of Transportation
Federal Highway Administration
Federal Transit Administration
“The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.”

Rapid City Area Metropolitan Planning Organization provides services without regard to race, color gender, religion, national origin, age or disability, according to the provisions contained in SDCL 20-13, Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990 and Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, 1994.

Any person who has questions concerning this policy or who believes they have been discriminated against should contact Patsy Horton, Rapid City Area Metropolitan Planning Organization Title VI Coordinator at 394-4120.
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General Acronyms

**ADA**  Americans with Disabilities Act of 1990. Mandates changes in building codes, transportation, and hiring practices to prevent discrimination against persons with disabilities. This act affects all existing and new public places, conveyances, and employers. The significance of ADA in transportation will be most apparent in transit operations, capital improvements, and hiring practices.

**BIT**  South Dakota Bureau of Information and Telecommunications

**CAC**  Citizens’ Advisory Committee of the Metropolitan Planning Organization

**CFR**  Code of Federal Regulations

**CIP**  Capital Improvement Program

**EPC**  Executive Policy Committee of the Metropolitan Planning Organization

**FHWA**  Federal Highway Administration

**FTA**  Federal Transit Administration

**FY**  Fiscal Year

**GIS**  Geographic Information Systems

**LRTP**  Long Range Transportation Plan

**MPO**  Metropolitan Planning Organization

**PL**  Metropolitan Planning Funds that have been set aside for transportation planning activities in Urbanized Areas.

**RFP**  Request for Proposals

**MAP-21**  Moving Ahead for Progress in the 21st Century. This two-year highway bill was approved in the year 2012, and carries on the previously established emphasis towards developing a balanced transportation system, including public transit, bicycle and pedestrian modes, and environmental and social consequences.

**SDDOT**  South Dakota Department of Transportation
Section 5303 Federal Transit Administration mass transportation planning funds.

Section 5307 Federal Transit Administration program that provides capital and operating assistance to urbanized areas.

Section 5310 Federal Transit Administration program that provides capital assistance to organizations that provide transportation services to elderly and disabled persons.

STIP State Transportation Improvement Program

TAZ Traffic Analysis Zone

TCC Technical Coordinating Committee of the Metropolitan Planning Organization

TDP Transit Development Plan

TIP Transportation Improvement Program

USC United States Code

UPWP Unified Planning Work Program

USDOT United States Department of Transportation
Introduction

The purpose of the Unified Planning Work Program (UPWP) is to describe the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization (MPO) over a one-year period. The UPWP identifies who will be involved with the work tasks and the anticipated product or outcome. The UPWP also identifies funding for these tasks which includes total programmed expenditures for each one. The MPO and its coordinating agencies work together to define work activities which will be performed over the year. The City of Rapid City oversees this work program in accordance with the agreements among the City of Rapid City, the City of Box Elder, the City of Summerset, the City of Piedmont, Pennington County and Meade County. The South Dakota Department of Transportation (SDDOT), Ellsworth Air Force Base, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the local school districts also participate in the development of the UPWP as members of the Technical Coordinating Committee.

Input from local entities is pursued during the development of the UPWP to ensure all transportation issues within the Rapid City MPO boundary are considered. A boundary map is included for reference. It is important to obtain input from the FHWA, FTA, the SDDOT, the City of Rapid City, the City of Box Elder, the City of Summerset, Pennington County, Meade County and Rapid Transit to ensure the work program covers all aspects of transportation.

Once the state allotments have been established by the FHWA and the FTA, the MPO funding allocation is developed by the SDDOT in conjunction with the South Dakota MPOs. The FHWA and FTA approve the allocation amount and a contract is entered between the MPOs and the SDDOT to conduct the work tasks found in the UPWP.

Metropolitan Planning Organization Structure

Effective transportation planning requires coordination and integration of all modes of travel. Good planning also involves input from the community to ensure common goals and community interests are addressed. The MPO process includes citizens, technical experts and elected officials in adopting planning documents. The organizational structure consists of the Citizens’ Advisory Committee (CAC), the Technical Coordinating Committee (TCC), and the Executive Policy Committee (EPC). This structure allows input from all three groups for transportation decisions.

The CAC is comprised of private citizens whose involvement concerning transportation issues provides valuable input into the planning process. This committee ensures that the public is included in the transportation planning process and that public interests are considered in regional transportation decisions. Membership of the CAC consists of nine voting members representing various sections of the Rapid City Area MPO community. The current membership of this committee is as follows:
Citizens’ Advisory Committee Members

Dave Kallemeyn  Construction & Development  
Bob Burns  Environment  
Tom Bodensteiner  Construction & Development  
Adeline Kalmbach  Retirement Community  
Matthew Fitting  Business  
Ray Dvorak  Business  
Ann Van Loan  Persons with Disabilities  
Mike Pendo  Persons with Disabilities  
Wes Rick  Community Service Boards  
Kathy McDaniel  Multimodal Transportation  
Ky Gossard  Concerned Citizen  
Vacant

The TCC consists of planners, engineers, safety officials, airport officials, school officials and representatives from federal and state agencies who all provide technical review and guidance to the MPO. This group makes recommendations to the EPC concerning the adoption and approval of all transportation plans and programs such as the Long Range Transportation Plan, the Transportation Improvement Program, and various reports, studies and plans developed for the MPO. The current active membership of the TCC is as follows:

Technical Coordinating Committee Members

Patsy Horton (Chair)  Rapid City Long Range Planning  
Kip Harrington (Vice-Chair)  Rapid City Area MPO  
Dale Tech  Rapid City City Engineer  
Vacant  Rapid City Traffic Engineer  
Don Brumbaugh  Rapid City Street Division  
Todd Peckosh  Rapid City Urban Systems Engineer  
Rich Sagen  Rapid Transit Manager  
Doug Curry  Rapid City Regional Airport Administration  
Lt. Mark Eisenbraun  Rapid City Police Department, Traffic Division  
Vicki Fisher  Rapid City Current Planning  
Dennis Burg  Rapid City School District  
PJ Conover  Pennington County Planning Department  
Bill Welk  Pennington County Drainage Coordinator  
Tom Wilsey  Pennington County Highway Department  
Jay Evenson  Pennington County Sheriff’s Office  
Kirk Chafee  Meade County Director of Equalization  
Ron Merwin  Meade County Sheriff’s Department  
Ken McGirr  Meade County Highway Department  
Bill Rich  Meade County Transportation Committee  
Brett Burditt  Meade School District 46-1  
Ron Koan  City of Box Elder Planning Department;  
Al Todd  City of Box Elder Public Works Department  
Chief Jason Dubbs  City of Box Elder Police Department
The EPC is the decision making body of the MPO and is composed of locally elected officials, representatives from federal and state agencies, and other agencies interested in transportation planning for the region. The primary function of this group is to ensure federal guidelines are followed and that the development of the regional transportation system follows a coordinated, continuing, cooperative and comprehensive process. The current membership of the EPC includes the following:

**Executive Policy Committee Members**

- **Sam Kooiker**  Mayor, City of Rapid City
- **Bill Griffiths**  Mayor, City of Box Elder
- **Nancy Trautman**  Vice-Chairman, Pennington County Commission
- **Ken Davis**  Representative, Pennington County Commission
- **Robert Heidgerken**  Chairman, Meade County Commission
- **Linda Rausch**  Representative, Meade County Commission
- **Jerry Wright**  Representative, Rapid City Council
- **Scott Allen**  Representative, Box Elder City Council
- **Peter Girtz**  Representative, Rapid City Regional Airport
- **Vacant**  Representative, SD Transportation Commission
- **Brad Remmich**  *SDDOT – Division of Planning and Engineering
- **Mark Haines**  *Federal Highway Administration
- **Vacant**  *Ellsworth Air Force Base

* Denotes non-voting membership

The three committees operate under the Federal regulations established by the Moving Ahead for Progress in the 21st Century (MAP-21). These regulations define the procedures and organization of the MPO process.
Federal Guidelines – MAP-21 Considerations

Included with MAP-21 are eight (8) factors required for consideration in the planning process. The UPWP includes work tasks to be accomplished over the fiscal year which will address these requirements. These eight (8) factors include:

1. Supporting the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increasing the safety of the transportation system for motorized and non-motorized users.
3. Increasing the security of the transportation system for motorized and non-motorized users.
4. Increasing the accessibility and mobility options available to people and for freight.
5. Protecting and enhancing the environment, promoting energy conservation, and improving the quality of life.
6. Enhancing the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promoting efficient system management and operation.
8. Emphasizing the preservation of the existing transportation system.

Federal Fiscal Year 2015 Planning Emphasis Areas

MAP-21 Implementation
- Transition to Performance Based Planning and Programming. The development and implementation of a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes.

Models of Regional Planning Cooperation
- Promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning. This is particularly important where more than one MPO or State serves an urbanized area or adjacent urbanized areas. This cooperation could occur through the metropolitan planning agreements that identify how the planning process and planning products will be coordinated, through the development of joint planning products, and/or by other locally determined means. Coordination across MPO and across State boundaries includes the coordination of transportation plans and programs, corridor studies, and projects across adjacent MPO and State boundaries. It also
includes collaboration among State DOT(s), MPOs, and operators of public transportation on activities such as: data collection, data storage and analysis, analytical tools, and performance based planning.

Ladders of Opportunity

- **Access to essential services- as part of the transportation planning process, identify transportation connectivity gaps in access to essential services.** Essential services include housing, employment, health care, schools/education, and recreation. This emphasis area could include MPO and State identification of performance measures and analytical methods to measure the transportation system’s connectivity to essential services and the use of this information to identify gaps in transportation system connectivity that preclude access of the public, including traditionally underserved populations, to essential services. It could also involve the identification of solutions to address those gaps.

**Funding**

Each section of the UPWP indicates the entities responsible for participating in the transportation planning activities, or work activities, to be completed. FHWA Title 23 U.S.C. Section 104, subsection d(2) and FTA Title 49 U.S.C Section 5303 authorize grant funds to be appropriated for public transportation planning activities. SDDOT requested and received permission from FTA to transfer FTA planning funds to FHWA planning funds as part of the consolidated planning grant program. Planning (PL) funds budgeted in the UPWP are provided through an agreement between SDDOT and the City of Rapid City acting as the fiscal agent for the MPO. Funding amounts are based on the estimated 2015 allocation and distribution formula as agreed upon by the MPOs and SDDOT; and are matched by the entity utilizing the funds. The current matching ratios are as follows:

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal planning (PL)</td>
<td>81.95%</td>
</tr>
<tr>
<td>Local match</td>
<td>18.05%</td>
</tr>
</tbody>
</table>

A comprehensive budget is contained at the back of this document. The budget sheet identifies individual tasks, programmed funds for each task and the funding source. All UPWP activities may allow contracts with outside parties upon receipt of approval of the SDDOT and the EPC.

An Annual Report, prepared within 90 days after the end of each calendar year, will contain the financial statements of the Rapid City MPO’s UPWP. The report will include a summary of staff activities accomplished over the previous year.
2015 UPWP Work Activities

Personnel Services

These UPWP activities directly relate to a comprehensive, cooperative and continuing planning process emphasized within MAP-21, one that promotes, preserves and produces an efficient intermodal transportation system, supporting economic development while improving security and safety.

2015 Work Activities:

1. Staff will participate in the 2015 Rapid City Area MPO Transportation Planning Certification Process. The SDDOT will conduct a certification review with the MPO on an as-needed basis. The EPC will self-certify the local transportation planning process. Environmental justice compliance will be addressed as part of the certification review.

2. Staff will coordinate the execution of the annual planning agreements among the SDDOT, City of Rapid City, City of Box Elder, City of Summerset, City of Piedmont, Meade County and Pennington County.

3. Staff will coordinate and develop the 2016 Rapid City Area MPO UPWP. The cost of staff time, public notices, and printing costs will be included in this activity.

4. Staff will coordinate with the SDDOT to consolidate all consultant contracts and unobligated funding into the current UPWP.

5. Staff will prepare yearly demographic profiles based on best available information (2010 US Census Bureau and local building permit data) to enhance the environmental justice requirements.

6. Staff will prepare the update to the Fugitive Dust Plan as needed.

7. Staff will continue updating and revising MPO planning documents as needed including, but not limited to, the Participation Plan, the Operations Plan, the Bikeway/Walkway Plan, the Transit Development Plan, the Coordinated Public Transit – Human Services Transportation Plan, the Functional Classification Map, the Transportation Improvement Program, including amendments, and the Long Range Transportation Plan.

8. Staff will maintain the MPO’s accounting and vouchering system, whereby participants in the local transportation planning process are reimbursed for eligible transportation planning work activities.

9. Staff will monitor work activities outlined in the 2015 UPWP and submit vouchers either monthly or quarterly for reimbursement of eligible transportation planning work activities.
10. Staff will monitor the implementation of grant activities and present UPWP budget amendments as necessary.

11. Staff will attend committee meetings, transportation planning meetings, and public meetings throughout the planning year. Staff will discuss and distribute information regarding the transportation planning process and transportation improvements.

12. Staff will continue to participate in regular meetings with non-profit transportation providers to assist with the development, implementation and monitoring of the Coordinated Public Transit-Human Services Transportation Plan.

13. Staff will undertake supporting activities of the MPO committees and the planning process including, but not limited to, coordinating and staffing meetings, open houses and public hearings, developing committee agendas and taking meeting minutes, assembling and distributing meeting packets, posting and publishing public notices, developing reports and documents, managing committee membership, maintaining the Transportation Planning website, and distributing information.

14. Staff will attend/participate in various training courses, conferences, seminars, workshops and other activities related to professional development. The cost of training, travel and lodging, including staff time will be included in this activity. In-state and out-of-state travel must be approved by the SDDOT via written travel request and justification in advance of the event. E-mail correspondence is an acceptable form of transmittal.

15. Staff will participate in FHWA, FTA, and/or SDDOT training opportunities and events which pertain to the operations and planning process of the Rapid City Area MPO.

16. Staff, when requested, will assist member agencies of the MPO with the development of their Comprehensive Plans. Assistance provided under the UPWP will be limited to land use assessments, street plan updates, tasks associated with the development of the travel demand model and the preparation of GIS generated maps.

17. Staff will assist communities within the MPO in the preparation of GIS maps for land use data on an as-needed basis.

18. Staff will develop, monitor and maintain the GIS database and TAZ data for the MPO area.

19. Staff will participate in agency professional memberships and subscriptions related to transportation planning.

20. Staff will review USDOT regulations, guidance, and circulars, and review best practices information, from other sources, to ensure compliance with regulations.
21. Staff will maintain inventories of transportation information required for transportation planning. Specific inventories include traffic counts and turning movement counts. New data will be gathered and existing inventories will be updated and shall be available for MPO functions.

22. MPO member agencies may maintain inventories of data necessary for transportation planning. Inventories may include traffic counts, turning movement counts and crash statistics. This data will be collected and updated for MPO use.

23. Traffic information, inventories and data gathering efforts will be coordinated with staff and transportation specialists from the SDDOT.

24. Staff will cooperate with SDDOT efforts to expand the Global Positioning System (GPS) control for South Dakota. As GPS data becomes available, it will continue to be used to establish accurate GIS position data.

25. Staff will maintain and update geographic information systems base inventory maps of the natural and man-made resources, features, and environmentally sensitive areas that could be adversely affected by changes in the region’s transportation system. GIS staff will continue to expand the use of coordinate geometry to input plat information.

26. Staff will work to update aerial photography within the MPO Area.

27. Staff will continue to add land use and socio-economic data to the GIS database.

28. City and County staff will review proposed land use changes and developmental proposals to determine their anticipated effects on the existing and future transportation system.

29. Staff will update the socio-economic data, prepare socio-economic forecasts, and prepare the residential land use reports.

30. Staff will collect data needed to conduct transportation planning tasks identified in the UPWP.

31. Staff will conduct public involvement activities as identified in the Participation Plan.

32. Staff will maintain the travel demand forecasting model and use the updated model to review transportation decisions.

33. Staff will analyze impacts related to land use and transportation system coordination on a corridor/study area basis.

34. Staff will prepare the public transportation portion of the CIP and the 2016-2019 TIP. The TIP shall include the four-year plan for proposed capital and operating
expenditures for public transportation and will identify potential funding sources. The TIP will be developed, adopted, and distributed in compliance with all federal, state, and local requirements. The TIP shall include all transportation improvements planned by the member agencies within the Rapid City Metropolitan Planning Area for 2016-2019, including both federal and non-federal funded projects.

35. Staff will evaluate all transportation improvement projects for consistency with the LRTP. All transportation improvement projects will be reviewed for their impacts on intermodal facilities and routes within the urbanized area and the region and for consistency with the LRTP.

36. Staff will account for life-cycle costs when comparing project estimates with projected financial resources.

37. Staff will study and continue the process of implementing a pavement management system. The Rapid City Engineering Services Division staff will take the lead on creation of the pavement management system and the implementation process.

38. Staff will continue to analyze crash statistics city-wide. A critical rate analysis method to identify high crash locations and program safety improvements is employed by the Rapid City Engineering Services Division. This process will be continued and the Crash Statistics and Analysis Report will be produced.

39. Staff will evaluate potential and existing safety issues for pedestrians and vehicles.

40. Staff will evaluate and monitor the transit system’s operational characteristics in order to identify necessary changes. Staff will identify short-range improvements to the public transportation system and will continue to analyze the feasibility of various transit and paratransit service options.

41. Staff will coordinate with agencies with an interest in the areas of land use management, environmental resources, environmental protection, conservation, and historic preservation.

42. Staff will provide for consideration and implementation of projects, strategies, and services to increase the ability of the transportation system to support homeland security and to safeguard the personal security of all motorized and non-motorized users.

43. A year-end summary of work and financial activities will be provided to the SDDOT.

44. Staff may participate in activities associated with the transportation planning process which are not described in this UPWP only with prior agreement of the
SDDOT. These activities will need to meet the comprehensive, cooperative, and continuing transportation planning process.

45. Staff will undertake the required activities necessary to administer, manage and complete the projects and studies identified in the 2015 Work Activities under Professional Services/Consultants contained herein.

46. Staff will implement the LRTP.

47. Staff will verify that the public transportation implications of the Americans with Disabilities Act (ADA) are being pursued through the ADA Transition Plan. The Transition Plan will also include transit stops.

48. Staff will implement all requirements of the Moving Ahead for Progress in the 21st Century (MAP-21).

49. Staff will work with the MPO agencies to implement the transition into Performance Based Planning and Programming.

50. Staff will work with the MPO agencies to promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.

51. Staff will work with the MPO agencies to implement Ladders of Opportunity in order to access to essential services- as part of the transportation planning process, identify transportation connectivity gaps in access to essential services.

52. Staff will participate with the development, management and implementation of the LRTP update to include: TAZ update, travel demand modeling, network development, model validation, development of socio-economic data, development and update of inputs into the travel demand model, and coordinating the public process.

53. Staff will conduct and coordinate the development and approval of transportation-related comprehensive planning, to include land use and major street plans for developing areas within the Metropolitan Planning Area.

54. Staff may complete other transit-related planning activities and special studies as approved by the transportation planning committees.

55. Conduct a Rapid Transit bus route review study.

Professional Services/Consultants

These activities address both identified and unanticipated problems and needs that occur during the course of the work program year. Contractual services with consultants
or other professionals to conduct studies and other UPWP activities shall be identified by a corresponding program year.

2015 Work Activities:

1. Staff will complete preliminary work on Request for Proposals and other necessary documentation. Request for Proposals will be distributed, consultant selection procedures will be followed, and contracts will be prepared and executed. Staff will be responsible for contract preparation, contract execution, and project management.

2. Staff will request approval from the MPO committees of the implementation of special studies as identified in the UPWP. Work under this task may include coordination of meetings, budget preparation, and special analysis.

3. Staff will undertake required activities necessary to administer, manage and complete the following projects and studies to the extent of budgeted funding:

   a. Finish an interchange options study for I-90 Exit 59 (La Crosse Street).
   
   b. Create a Metropolitan Planning Organization website.
   
   c. Finish the Meade County Comprehensive Transportation Plan Update (limited to the area within the Metropolitan Planning Area).
   
   d. Finish the High Meadows Corridor Study.
   
   e. Finish the update to the Long Range Transportation Plan.
   
   f. Update aerial photography for the Metropolitan Planning Area.

Capital Resources

These activities include the capital investments necessary to carry out the transportation planning process.

1. The following will be acquired, as needed, to support the transportation planning process: computer hardware, software (including software upgrades) and peripheral devices; printing and plotting devices; recording equipment; traffic counters; digital contour maps; public notices; reference materials; and commercial printing and printing supplies;* and

2. Acquire aerial photography for the Metropolitan Planning Area.

*Note: All capital purchases will be reviewed by SDDOT prior to acquisition. A letter (or e-mail) of justification for the requested purchase and the cost of the requested purchase must be submitted to SDDOT. A minimum of three quotes must be provided if the requested item is not going to be purchased in accordance with the State Purchasing Contract. FHWA approval is required for any item over $5,000.
## 2015 UPWP BUDGET

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<tr>
<th></th>
<th>City of Box Elder</th>
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<td>$213,587</td>
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<td>Total Cost</td>
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<td>$70,000</td>
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<td></td>
<td>$874,819</td>
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</tbody>
</table>
AMENDMENT NUMBER 1 TO AGREEMENT NUMBER 311212

BACKGROUND:

1. On December 12, 2014, the State of South Dakota, acting by and through its Department of Transportation, referred to in this Amendment as the "STATE," and the city of Rapid City, South Dakota, referred to in this Amendment as the "MPO," entered into an agreement for accomplishing the Rapid City Area Metropolitan Transportation Planning Process, which agreement, referred to in this Amendment as the "AGREEMENT," was signed by representatives of each party and assigned Agreement Number 311212 by the STATE; and

2. The parties wish to amend the AGREEMENT.

THE STATE AND THE MPO MUTUALLY AGREE AS FOLLOWS:

1. Paragraph 1.A. of the AGREEMENT is amended to read as follows:
   
   1. **Scope of Work**
      
      A. The work to be performed under the terms of this Agreement for the Rapid City Metropolitan Transportation Planning Process will be conducted in accordance with the CY 2015 Unified Planning Work Program, incorporated in and attached to this Agreement as Attachment D, and the 2015 Unified Planning Work Program Amendment, Amendment Number 2015-01, incorporated in and attached to this Agreement as Attachment F.

2. Paragraphs 3.A. and 3.B. of the AGREEMENT are amended to read as follows:
   
   3. **Payment Procedures**
      
      A. The maximum limiting amount will not exceed Eight Hundred Twenty-One Thousand, Five Hundred Eighty-Four Dollars ($821,584) and cannot be exceeded by the combined vouchering of the participating parties in the Rapid City Transportation Planning Process and for which this Agreement will be effective.

      B. The maximum distribution of Federal Highway Administration Planning Funds is Eight Hundred Twenty-One Thousand, Five Hundred Eighty-Four Dollars ($821,584) for which this Agreement will regulate and be accountable for, until amended, for work in the CY 2015 Unified Planning Work Program.

3. The MPO has designated its Mayor as the MPO's authorized representative and has empowered the Mayor with the authority to sign this Amendment on behalf of the MPO. A copy of the MPO's Commission minutes or resolution authorizing the execution of this Amendment by the Mayor as the MPO's authorized representative is attached to this Amendment as Exhibit M.

4. Except as amended above, all other provisions of the original AGREEMENT will remain in full force and effect.

City of Rapid City, South Dakota

By: ___________________________ Date: __________
Sam Koolik, Its: Mayor

[City Seal]

Approved as to Form:

Assistant City Attorney

Rapid City Metropolitan Planning Organization

By: ___________________________ Date: __________
William Griffiths, Its: Chairperson, Executive Policy Committee

State of South Dakota

Department of Transportation

By: ___________________________ Date: __________
Darin P. Bergquist, Its: Secretary

Recommended By:

Joel Jundt, Director of Planning and Engineering

Approved as to Form:

Special Assistant Attorney General
2015 Unified Planning Work Program Amendment Number 2015-01

The Rapid City Metropolitan Planning Organization is requesting an amendment to the Federal Highway Administration Section of the 2015 Unified Planning Work Program to include a new project and added funding to complete remaining identified tasks under Professional Services/Consultants Services identified in the 2014 Unified Planning Work Program as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Project Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>Box Elder Master Transportation Plan</td>
<td>$27,476</td>
</tr>
<tr>
<td>2014</td>
<td>Meade County Corridor Study - High Meadows Subdivision</td>
<td>$23,488</td>
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<tr>
<td>2014</td>
<td>Rapid City Long Range Transportation Plan Update</td>
<td>$121,760</td>
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<td><strong>Amendment Total</strong></td>
<td><strong>$172,724</strong></td>
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<td><strong>Approved 2015 Unified Planning Work Program Total</strong></td>
<td><strong>$874,819</strong></td>
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<td><strong>Amended 2015 Unified Planning Work Program</strong></td>
<td><strong>$1,047,543</strong></td>
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</tbody>
</table>

Professional Services/Consultant Services

**g. Complete the Box Elder Comprehensive Transportation Plan**

The amounts and totals referenced above are subject to and conditioned upon final audit reconciliation between the City of Rapid City and the South Dakota Department of Transportation as work tasks are completed.

All the terms and conditions of the original agreement, as amended, and not specifically modified by this addendum shall remain in effect.

Committee Approval Section:

CAC Approval Date: 4-1-15
TCC Approval Date: 4-1-15
EPC Approval Date: 4-1-15

City of Rapid City, South Dakota

By: [Signature] Date: 4-30-15

Attest: [Signature] City Finance Officer

South Dakota Department of Transportation
Planning & Programs Approval:

By: Bradley Remmich Date: 4-16-15
Metropolitan Planning Organization Coordinator

Federal Highway Administration
Approval Section:

By: Mark Haines Date: 4/16/15
Planning Coordinator, South Dakota Division

Metropolitan Planning Organization

By: [Signature] Date: 2/27/15
William Griffiths, Chair
Executive Policy Committee
<table>
<thead>
<tr>
<th></th>
<th>2015 Amended City of Box Elder</th>
<th>2015 Amended Rapid City</th>
<th>2015 Amended City of Summerset</th>
<th>2015 Amended Meade County</th>
<th>2015 Amended SDDOT</th>
<th>2015 Amended Total</th>
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<tbody>
<tr>
<td>Personnel Services</td>
<td>$457,232</td>
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<td>Professional Services/</td>
<td>$27,476</td>
<td>$255,347</td>
<td>$93,488</td>
<td>$10,000</td>
<td>$386,311</td>
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<td>Consultants</td>
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<td>Capital Resources</td>
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<td>$204,000</td>
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<tr>
<td><strong>Total Cost</strong></td>
<td><strong>$27,476</strong></td>
<td><strong>$916,579</strong></td>
<td><strong>$93,488</strong></td>
<td><strong>$10,000</strong></td>
<td><strong>$1,047,543</strong></td>
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<td>$76,613</td>
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<td>State Match 18.05%</td>
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<td>$1,805</td>
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<td>$1,805</td>
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<tr>
<td><strong>Total Cost</strong></td>
<td><strong>$27,476</strong></td>
<td><strong>$916,579</strong></td>
<td><strong>$0</strong></td>
<td><strong>$93,488</strong></td>
<td><strong>$10,000</strong></td>
<td><strong>$1,047,543</strong></td>
</tr>
</tbody>
</table>
Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, November 3, 2014 at 6:30 P.M.

The following members were present: Mayor Sam Kooiker and the following Alderpersons: Amanda Scott, Darla Drew, Chad Lewis, Charity Doyle, Jerry Wright, Brad Estes, Ritchie Nordstrom, John B. Roberts, Ron Weifenbach and Steve Lauretti; and the following Alderpersons arrived during the course of the meeting: None; and the following were absent: None.

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Public Works Director Terry Wolterstorff, Community Planning and Development Services Director Brett Limbaugh, Police Chief Karl Jegeris, Fire Chief Mike Maltaverne, Parks and Recreation Director Jeff Biegler, Community Resources Director Jeff Barbier and Administrative Coordinator Sharlene Mitchell

ADOPTION OF AGENDA
The agenda was amended as follows:
  • Move Item 4 to 44a
  • Move Items 86 and 87 to 3a
Motion was made by Lewis, second by Doyle and carried to adopt the agenda as amended.

Motion was made by Estes, second by Nordstrom and carried to unanimously approve Items 5-44 as they appear on the Consent Items with the exception of Items 21, 27, 33, 4 and 41.

40. No. 14TP038 —Authorize Mayor and Finance Officer to Sign the Agreement between the City of Rapid City and the SDDOT for Accomplishing the Rapid City Area Transportation Planning Process in the Amount of $680,037.
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40. No. 14TP038 - Authorize Mayor and Finance Officer to Sign the Agreement between the City of Rapid City and the SDDOT for Accomplishing the Rapid City Area Transportation Planning Process in the Amount of $680,037.
The Rapid City Metropolitan Planning Organization is requesting an amendment to the Federal Highway Administration Section of the 2015 Unified Planning Work Program to add the following work activity within the Professional Services/Consultant Services as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Item #</th>
<th>Project Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>g.</td>
<td>SDDOT in cooperation with the City of Rapid City and the Metropolitan Planning Process will hire a consultant to conduct an intersection analysis and corridor traffic analysis for US 16/US 16B/Catron Blvd Intersection in Rapid City.</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

Amendment Total: $250,000

Approved 2015 Unified Planning Work Program Total: $1,047,543

Amended 2015 Unified Planning Work Program Total: $1,297,543

The amounts and totals referenced on the attached spreadsheet are subject to and conditioned upon final audit reconciliation between the City of Rapid City and the South Dakota Department of Transportation as work tasks are completed.

All the terms and conditions of the original agreement, as amended, and not specifically modified by this addendum shall remain in effect.

Committee Approval Section:

South Dakota Department of Transportation
Planning & Programs Approval:

By: Bradley Remmich
Metropolitan Planning Organization Coordinator

Federal Highway Administration
Approval Section:

By: Mark Hoines
Planning Coordinator
South Dakota Division

Metropolitan Planning Organization

By: Robert Heidgerken
Chairman, Executive Policy Committee