

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**Tuesday April 10, 2018**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Shawn Gab, President; William Eldridge, Vice President; Ron Johnsen, Member; and Darren Haar, Member

MEMBERS ABSENT: Michelle Thomson, Secretary

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Matt Whitelock, Airport Deputy Director; Toni Broom, Airport Finance and Administration; Wade Nyberg, City Attorney; Amanda Scott, Council Liaison; Miranda Maleki, Westjet; John Arneson, Westjet; Rod Senn, KLJ; Anna Raue, Mt Rushmore Memories; Brook Stromer, Stromers Storage; Milo Schindler; and Lindsey Martin, Airport Administration

**ADOPTION OF AGENDA**

Motion to approve agenda as presented made by Eldridge, second by Haar, motion carried.

**APPROVE MINUTES**

- 1) AP041018-01 March 13, 2018 – Eldridge made a motion to approve minutes with a spelling correction on page 2, second by Johnsen, motion carried.

**GENERAL PUBLIC COMMENT**

No Items Presented

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

- 2) AP041018-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Johnsen, second by Eldridge, motion carried.
- 3) AP041018-03 Resolution Writing Off Uncollectable Accounts Receivable Accounts – Motion to approve resolution as presented made by Eldridge, second by Haar, motion carried.

**ITEMS REQUIRING BOARD ACTION**

- 4) AP041018-04 Bid Results Ramp LED Lighting – Motion to award bid to GenPro Energy Solutions LLC in an amount not to exceed \$73,075.06 made by Eldridge, second by Johnsen, motion carried.
- 5) AP041018-05 Resolution Declaring Property Surplus – Motion to approve resolution as presented made by Johnsen, second by Haar, motion carried.
- 6) AP041018-06 Resolution Declaring Equipment Surplus – Motion to approve resolution as presented made by Haar, second by Johnsen, motion carried.
- 7) AP041018-07 Update to the General Aviation Minimum Standards – Motion to approve changes as presented made by Eldridge, second by Haar, motion carried.
- 8) AP041018-08 Addendum# 1 to Lease Agreement with Aeronautical Radio, Inc. (ARINC) – Motion to approve addendum as presented made by Haar, second by Eldridge, motion carried.
- 9) AP041018-09 Addendum# 1 to Agreement with Electronic Finance Transfer Corp. – Motion to approve addendum as presented made by Eldridge, second by Johnsen, motion carried.
- 10) AP041018-10 Addendum# 1 to Hangar Lease & Use Agreement – Motion to approve addendums as presented for Wayne Hartmann (Unit #4) and David Laughlin (Unit #2) made by Johnsen, second by Eldridge, motion carried.

### **DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

- 11) Director's Report – Dame stated the South Dakota Airports Conference is being held in Deadwood this week Tuesday through Thursday. He will be attending the AAAE Annual conference in San Diego, CA with Doug Curry and Ron Johnsen Saturday through Thursday. Dame has been in discussions with the bonding company on current bond law changes that may allow for a refinance of Airport bonds resulting in a savings of up to \$1 million by 2035. Discussions are ongoing with the FAA on the terminal project, bag belt design and funding eligibility. There may be an extra \$1 billion in AIP dollars available, however, the priority of projects has yet to be determined.
- Eldridge stated the recent GA Committee meeting was well attended. Concern from the committee was shared regarding the lack of general aviation in the strategic plan of the airport. Greg Hansen from Project Solutions attended the meeting to address the concerns. The plants for the Green Roof Project are ready to be ordered, however, the company is requesting a deposit. An update will be provided at the next board meeting.

### **OTHER BUSINESS**

- 12) Motion to enter into Executive Session at 9:55 am for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4 made by Haar, second by Eldridge, motion carried.
- Motion to come out of Executive Session at 10:41 am with no action taken during executive session made by Johnsen, second by Eldridge, motion carried.
- 13) Direction to Staff – Motion to add an executive session to the next meeting's agenda made by Eldridge, second by Johnsen, motion carried.

### **ADJOURNMENT**

At 10:42 pm, Eldridge made a motion to adjourn, second by Haar, motion carried.

Respectfully submitted,

Michelle Thomson  
Secretary