

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: Utility Cut Portland Concrete Replacement  
 III. Project/Item(s) Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

IV. BID LETTING DATE: May 2016

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 75,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$ 71,250.00	\$ 3,750.00			
Fund Name	Water	Water Reclamation			
Department	7012	7071			
Line Item	4254	4225			
Fund	602	604			

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: John WAGNER Date 4/5/2016  
John Wagner Date 4/5/2016  
 DIVISION MANAGER Signature  
John Wagner Date 4-5-16  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	<u>4/8/16</u>	<u>JW</u>	<input checked="" type="checkbox"/>		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager