REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO.: 18-2425
II. PROJECT NAME: 2018 Crack Sealing
III. Project/Item(s) Description: Crack seal various streets and parking lots.

IV. BID LETTING DATE: n/a

V. ESTIMATED COST OF PROJECT/ITEM(S) $81,250.00

VI. BASIS OF PAYMENT
   Assessed
   Single Payment
   Non-Assessed X
   Partial Payment

VII. APPROPRIATION DATA

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VIII. (If applicable)
   Grant No.: __________________________
   Funding Source: ______________________
   Estimated Completion Date: ____________
   Estimated Grant Receipt Date: _________

IX. DEPARTMENT/DIVISION:
   Project Manager: ____________________
   Date: 4/18/18
   Division Manager Signature
   Date: 4/18/18
   Department Director Signature
   Date: 4/18/18

FINANCE OFFICE USE ONLY

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(PW2. 110891)
AGREEMENT BETWEEN THE CITY OF RAPID CITY AND ASPHALT SURFACE TECHNOLOGIES CORPORATION FOR 2018 CRACK SEALING PROJECT
PROJECT NO. 18-2425

This Agreement is made and entered into this 5th day of April, 2018, by and between the City of Rapid City, located at 300 Sixth Street, Rapid City, SD 57701, herein after referred to as the “City,” and Asphalt Surface Technologies Corporation, P.O. Box 1025, St. Cloud, MN 56302, herein after referred to as the “Contractor.”

WHEREAS, the City desires to retain a contractor to provide crack sealing services on asphalt streets within the City; and

WHEREAS, the Contractor was the lowest responsible bidder for the same service with Pennington County within the last twelve months; and

WHEREAS, the Contractor is willing to perform crack sealing for the City of Rapid City at the same price as it agreed to perform the work for Pennington County; and

WHEREAS, upon reviewing this bid, City engineering staff is of the opinion that this is a favorable rate for the work to be performed and awarding the contract to the Contractor for this amount is in the City’s best interests; and

WHEREAS, the City is awarding this contract without competitive bidding pursuant to the exception contained in SDCL 5-18A-22(3), which allows a local government entity to purchase an item from the lowest responsible bidder of an item competitively bid in the last twelve months by itself, or another governmental entity, at or below the bid price.

NOW THEREFORE, the parties hereby agree as follows:

1. The Contractor shall provide crack sealing services to the City at a rate of $0.43 per foot. The work shall be performed in accordance with the General and Special Conditions incorporated in the February 13, 2018, Agreement with Pennington County and the City’s Standard Specifications for Public Works Construction. If there is a conflict between the City’s criteria and/or design standards and the general or special conditions contained in the contract with Pennington County, the City standards shall control.

2. The work to be performed under this Contract shall commence within ten (10) calendar days after the Contractor is notified by the City to proceed, and shall be completed on or before November 1, 2018.

Liquidated damages as provided in the Standard Specifications for Public Works Construction will be charged for failure to complete the project on or before the completion date as specified herein. Requests for time extensions shall be made in writing to the City as soon as possible before the project completion date. All time extensions will be issued by the City and will be granted only for good cause beyond the control of the Contractor.
3. The Contractor shall perform the work at the direction of the City Engineer or his designee. The City Engineer shall provide Contractor with the areas where the work shall be done. The Contractor shall invoice the City for work actually performed at the rate listed above. The City shall pay Contractor upon review and approval of the invoices within 45 days of receipt of such invoices. The City anticipates that 175,000 feet of crack sealing will be performed at a price of $75,250. The Contractor will be paid for work actually performed at the rate described in paragraph one up to a maximum total contract price of $81,250, which includes a $3,500 mobilization fee and a $2,500 fee for traffic control, as provided by the Pennington County Agreement. The parties acknowledge that actual quantities and final payment may be less.

4. This Agreement along with the bid documents, Standard Specifications for Public Works Construction, and contract with Pennington County constitutes the entire agreement of the parties. Copies of the Pennington County documents are attached hereto and incorporated herein by this reference. No other documents or statements are incorporated herein.

5. This Agreement is governed under the laws of the State of South Dakota. Any action concerning this Agreement shall be venued in Pennington County, South Dakota in the Circuit Court for the Seventh Judicial Circuit.

ASPHALT SURFACE TECHNOLOGIES CORPORATION

By:  [Signature]

Mary L. Aschenbrenner

Its: Vice-President

State of Minnesota

County of Stearns

On this 5th day of April, 2018, before me, the undersigned officer, personally appeared Mary L. Aschenbrenner, who acknowledged himself/herself to be the Vice-President of Asphalt Surface Technologies Corporation, and that as such, being duly authorized to do so, executed the foregoing instrument for the purposes herein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Signature]

Notary Public, South Dakota
My Commission Expires: 1/31/2019
CITY OF RAPID CITY

________________________________________
Mayo

ATTEST:

________________________________________
Finance Officer
(SEAL)

State of South Dakota )
ss.
County of Pennington )

On this the _____ day of ____________, 2018, before me, the undersigned officer, personally appeared Steve Allender and Pauline Sumption, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Rapid City, a municipal corporation, and that they, being duly authorized to do so, executed the foregoing Agreement for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

(seal)

Notary Public, South Dakota
My Commission Expires: _______________________

APPROVED AS TO FORM
CITY ATTORNEY'S OFFICE

[Signature]
Attorney  4-4-18

Date