

PUBLIC WORKS COMMITTEE MINUTES  
Rapid City, South Dakota  
April 10, 2018

Darla Drew called the Public Works Committee meeting to order at 12:30 p.m. (MDT), April 10, 2018, in the Council Chambers of the City/School Administration Building.

***Roll Call and Determination of Quorum***

A quorum was determined with the following members answering the roll call: Alderpersons: Drew, Salamun, Modrick, Roberts, and Nordstrom. The following arrived during the course of the meeting: None. The following were absent: None.

Staff members present included: Dale Tech, Public Works Director; Ted Johnson, City Engineer; Rich Sagen, Rapid Transit Division Manager; Carla Cushman, Assistant City Attorney; Ken Yong, Community Development Director; Kelly Brennan, Long Range Planner; Kip Harrington, Long Range Planner; Sarah Hanzel, Long Range Planner; Patsy Horton, Long Range Planning Manager; Jeff Biegler, Parks and Recreation Department Director; and Brenda Hafner, Public Works Administrative Assistant.

(NOTE: For the sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

***Adoption of the Agenda***

Modrick moved, second by Roberts to approve the adoption of the agenda. Motion carried unanimously.

**CONSENT ITEMS** – Items 1 – 12

Public comment was opened.

Public comment was closed.

The following items were removed from the consent items:

- 4) PW041018-03 – Approve Request from Fisk Land Surveying and Consulting Engineers on Behalf of 5MPH, LLC for a Variance to Waive the Requirement to Install Sidewalk per City Ordinance 12.08.060 on Mount Rushmore Road adjacent to the property located at 6015 Mount Rushmore Road.
- 10) PW041018-09 – Authorize Staff to Advertise for Bids for Braeburn Dog Park Parking Lot Project PR18-2407, estimated cost \$50,000.00.
- 11) 18TP015 – Acknowledge the Rapid City Area Socio-Economic Report.

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Nordstrom moved, second by Modrick to approve Items 1 – 12 as they appear on the Consent Items with the exception of Items 4, 10, and 11. Motion carried unanimously.

**APPROVE MINUTES**

- 1) Approve minutes of March 27, 2018.

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

**ENGINEERING SERVICES**

- 2) PW041018-01 – Approve Change Order 4 to R.C.S. Construction, Inc. for E. Idaho, E. Nevada, Ivy Ave Street and Utility Reconstruction and Meade/Hawthorne Drainage Element 221 Improvements Project, Project No. 15-2253 / CIP 5421.3.1B for an increase of \$17,174.75.
- 3) PW041018-02 – Authorize Mayor and Finance Officer to Sign a Permanent Utility Easement granted to the City within vacated right-of-way, located in a vacated portion of the Kansas City Street right-of-way, Block 6 of Boulevard Addition, Section 2, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota.
- 5) PW041018-04 – Approve extension of contract awarded May 2017 to Simon (Hills Materials) for Limestone Gravel for the next year for use by various City departments.
- 6) PW041018-05 – Approve extension of contract awarded May 2017 to Pete Lien & Sons, Inc. for Ready Mixed Concrete for the next year for use by various City departments.
- 7) PW041018-06 – Approve extension of contract awarded May 2017 to Simon (Hills Materials) for Hot Mix Asphalt for the next year for use by various City departments.

**STREET DIVISION**

- 8) PW041018-07 – Approve extension of contract bid to Blackstrap for Sodium Chloride.

**WATER RECLAMATION DIVISION**

- 9) PW041018-08 – Authorize Staff to Advertise for Bids for Odor Control Chemical. Estimated Cost: \$26,250.00.

**METROPOLITAN PLANNING ORGANIZATION**

- 12) 18TP019 – Authorize the Mayor and Finance Officer to sign the Performance Measures Agreement between the Rapid City Area Metropolitan Planning Organization and the South Dakota Department of Transportation.

END OF CONSENT ITEMS

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

**ENGINEERING SERVICES**

- 4) PW041018-03 – Nordstrom moved, second by Modrick to Approve a Request from Fisk Land Surveying and Consulting Engineers on Behalf of 5MPH, LLC for a Variance to Waive the Requirement to Install Sidewalk per City Ordinance 12.08.060 on Mount Rushmore Road adjacent to the property located at 6015 Mount Rushmore Road. Tech explained where this request came from. Motion carried unanimously. *On consent calendar*

**PARKS AND RECREATION DEPARTMENT**

- 10) PW041018-09 – Salamun moved, second by Modrick to Authorize Staff to Advertise for Bids for Braeburn Dog Park Parking Lot Project PR18-2407, estimated cost \$50,000.00. Biegler explained what they are doing with this project and why there is not a fence around the entire park. Motion carried unanimously. *On consent calendar*

**METROPOLITAN PLANNING ORGANIZATION**

- 11) 18TP015 – Salamun moved, second by Roberts to Acknowledge the Rapid City Area Socio-Economic Report. Brennan explained the report. Motion carried unanimously. *On consent calendar*

**NON-CONSENT ITEMS** – Items 13 – 14

Public comment was opened.

Ted Pettyjohn (18AN001) was present to state that Prairie Acres LLC Mobile Home Park is actively working on getting the park in compliance and would like the park annexed into Rapid City.

Public comment was closed.

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

**RAPID TRANSIT DIVISION**

- 13) PW032718-04 – Salamun moved, second by Roberts to Authorize Staff to Advertise for Bids for Bus Passenger Bench and Bus Passenger Bench Advertising. *(Continued from the April 2, 2018, City Council Meeting)* Sagen explained the restrictions on what advertising can be on the benches. Sagen went through the history of bus benches and advertising on these benches. There was discussion on keeping the bench areas clean and who is responsible for the cleanup. There was discussion on how the advertising will change the look of the areas and the cost savings for the tax payers. Motion carried by a vote of 4-1, with Modrick opposed.

**COMMUNITY DEVELOPMENT DEPARTMENT**

- 14) 18AN001 – Request for Direction from the City Council Regarding the Annexation of Prairie Acres LLC Mobile Home Park. Modrick asked how long it would take for the park to be in compliance and Pettyjohn stated that they could possibly have compliance in 90 days. There was discussion on how to annex this property, but make sure that it is in compliance. There was discussion on the noncompliance issues and obtaining a mobile home park license. Salamun moved, second by Nordstrom to delay the annexation for 120 days to allow for compliance and freeze the sewer rates at 100% instead of 300%. Modrick made a substitute motion, second by Roberts to pursue annexation and require compliance in 120 days after annexation. Motion carried by a vote of 3-2, with Salamun and Nordstrom opposed.

**ADJOURN**

There being no further business to come before the Committee, a motion was made by Roberts, second by Salamun to adjourn the meeting at 1:43 p.m. Motion carried unanimously.