

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**Tuesday March 13, 2018**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Shawn Gab, President; William Eldridge, Vice President; Michelle Thomson, Secretary; and Ron Johnsen, Member

MEMBERS ABSENT: Darren Haar, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Matt Whitelock, Airport Deputy Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Amanda Scott, Council Liaison; Linda Rydstrom, Westjet; John Arneson, Westjet; Rod Senn, KLJ; Anna Raue, Mt Rushmore Memories; Diana Saathoff, Mt Rushmore Society; Brook Stromer, Stromers Storage; Kim Schmidt, Upper Deck Architects; John Glasford, EAA Chapter 39; Dr. Bert Corwin; Milo Schindler; Sharon Russo, Airhost; Ray Berberich, Berberich Design; and Lindsey Martin, Airport Administration

**ADOPTION OF AGENDA**

Dame requested the addition of item 7a) Exit Plaza Design. Motion to approve agenda as amended made by Eldridge, second by Johnsen, motion carried.

**APPROVE MINUTES**

1) AP031318-01 February 13, 2018 – Motion to approve minutes as presented made by Thomson, second by Johnsen, motion carried.

**GENERAL PUBLIC COMMENT**

No Items Presented

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

- 2) AP031318-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Eldridge, second by Johnsen, motion carried.
- 3) AP031318-03 2019 Airport Budget – Motion to approve budget as presented made by Eldridge, second by Thomson, motion carried.

**ITEMS REQUIRING BOARD ACTION**

- 4) 2018 General Aviation Open House – Corwin and Glasford requested permission to host the Ford Trimotor June 18-25, with an open house on Saturday June 23. Motion to approve request made by Eldridge, second by Thomson, motion carried.
- 5) AP031318-04 Bid Results Wayfinding Sign Project – Motion to award bid to Complete Concrete Inc dba Complete Contracting Solutions of Rapid City, SD to include Alternate A in an amount not to exceed \$374,400.00 made by Johnsen, second by Thomson, motion carried.
- 6) AP031318-05 Bid Results Café/Lounge Renovation – Motion to award bid to RCS Construction in an amount not to exceed \$830,870.00 made by Eldridge, second by Thomson, motion carried.
- 7) AP031318-06 ACDBE Goal Report for 2017 – Motion to acknowledge ACDBE Goal report for federal fiscal year 2017 made by Eldridge, second by Thomson, motion carried.
- 7a) Exit Plaza Design – Motion to accept conceptual design for the parking exit plaza made by Eldridge, second by Johnsen, motion carried.

**DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

- 8) RAP WIFI Project Update – Broom stated City IT had replaced six WIFI access points and added an additional eight which will enhance the quality and allow for additional users.
- 9) Director’s Report – Dame indicated he had sent an update to the Board in writing but added the green roof project has received a local grant.

**OTHER BUSINESS**

- 10) Motion to enter into Executive Session at 11:28 am for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4 made by Eldridge, second by Thomson, motion carried.  
Motion to come out of Executive Session at 11:37 am with no action taken during executive session made by Eldridge, second by Thomson, motion carried.
- 11) Direction to Staff – Motion to proceed as directed in executive session made by Eldridge, second by Thomson, motion carried.

**ADJOURNMENT**

At 11:38 pm, Eldridge made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

William Eldridge  
Vice President