ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: William Eldridge, Vice President; Michelle Thomson, Secretary; Ron Johnsen, Member; and Darren Haar, Member

MEMBERS ABSENT: Shawn Gab, President

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Matt Whitelock, Airport Deputy Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Amanda Scott, Council Liaison; Miranda Maleki, Westjet; John Arneson, Westjet; Rod Senn, KLJ; Anna Raue, Mt Rushmore Memories; Brook Stromer, Stromers Storage; Ashley Ilvonen, Alliiance (by phone); Greg Maxam, Alliiance (by phone) and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Thomson, second by Johnsen, motion carried.

APPROVE MINUTES
1) AP021318-01 January 23, 2018 – Motion to approve minutes as presented made by Haar, second by Johnsen, motion carried.

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP021318-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Thomson, second by Johnsen, motion carried.
3) AP021318-03 Resolution Writing off Uncollectable Accounts Receivable Account – Motion to approve resolution as presented made by Johnsen, second by Thomson, motion carried.

ITEMS REQUIRING BOARD ACTION
4) AP021318-04 2017 Terminal Study Alternative Selection – Johnsen made a motion to approve Option B, no second received, motion failed. Haar made an alternate motion to approve Option A, second by Thomson, members in favor: Haar, Thomson, Eldridge; members opposed: Johnsen; motion carried.
5) AP021318-05 KLJ Task Order 2018-2 Terminal Building Baggage Handling System Inbound Claim Device No. 1 Replacement – Motion to approve task order in an amount not to exceed $86,843.99 made by Haar, second by Thomson, motion carried.
6) AP021318-06 KLJ Task Order 2018-3 Wayfinding Signage and Terminal Bar Renovation – Motion to approve task order as presented in an amount not to exceed $25,500.00 made by Johnsen, second by Haar, motion carried.
7) AP021318-07 Bid Results – Skid Steer with Implements – Motion to approve purchase through NJPA Contract #042815-CEC in the amount of $60,428.05 made by Johnsen, second by Thomson, motion carried.
8) AP021318-08 Advertising Authority Current Model Year Pickup – Motion to authorize staff to advertise for bid a current model year pickup made by Haar, second by Thomson, motion carried.
DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
10) 2019 Airport Budget Working Session Date – Eldridge and Haar volunteered to work on a subcommittee to review the 2019 budget.
11) Director’s Report – Dame stated the airline lease agreement discussions are going well with the carriers.

OTHER BUSINESS
12) Motion to enter into Executive Session at 11:03 am for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4 made by Thomson, second by Johnsen, motion carried.
Motion to come out of Executive Session at 11:24 am with no action taken during executive session made by Johnsen, second by Haar, motion carried.
13) Direction to Staff – Eldridge requested City Attorney proceed as outlined in executive session.

ADJOURNMENT
At 11:25 pm, Thomson made a motion to adjourn, second by Johnsen, motion carried.

Respectfully submitted,

Michelle Thomson
Secretary