

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Limestone Gravel
 III. Project/Item(s) Description: Limestone Gravel for Various City Departments

IV. BID LETTING DATE: 2016

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 87,000.00



VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$87,000.00			
Fund Name	Various			
Department	Various			
Line Item				
Fund				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: _____ Date _____
 _____ Date 4/5/2016
 DIVISION MANAGER Signature
 _____ Date 4-5-16
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation Cash Flow	<u>4/6/16</u>	<u>JS</u>	<input checked="" type="checkbox"/>	Investment Desk
				Public Works
				Engineering
				Project Manager