

**MINUTES
OF THE
CITIZENS' ADVISORY COMMITTEE
Thursday, April 14, 2016 7:30 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Tom Bodensteiner, John Boylan, Bob Burns, Matt Fitting, Kathy McDaniel, Chad Ratigan and Wes Rick

MEMBERS ABSENT: Dave Kallemeyn, Adeline Kalmbach, Matt Kammerer and Mike Pendo

STAFF PRESENT: Kip Harrington, Sandy Smith and Katie Parker – Rapid City Community Planning and Development Services

OTHERS PRESENT: Brad Remmich – South Dakota Department of Transportation and Mark Hoines – Federal Highway Administration

Fitting called the meeting to order at 7:33 a.m.

Harrington introduced John Boylan to the committee.

General Public Comment

McDaniel inquired about striping projects on St. Joseph Street and on Jackson Boulevard with Remmich responding that Jackson Boulevard is still in the completion stage.

APPROVAL OF MINUTES OF FEBRUARY 11, 2016 MEETING

Rick moved, Ratigan seconded and motion carried unanimously to approve the minutes from the February 11, 2016 meeting.

16TP006 – Recommend acknowledging the 2015 Annual Report. Harrington explained to the committee that this report provides a list of accomplishments along with the associated Unified Planning Work Program expenditures.

Burns moved, McDaniel seconded and motion carried unanimously to recommend acknowledging the 2015 Annual Report.

16TP007 – Recommend approving Amendment 16-02 to the 2016 Unified Planning Work Program and Amendment No. 1 to Agreement 311253. Harrington briefed the committee on the amendment to carry over the funding to complete the MPO Website and the LiDAR, Orthophotography and Contour Elevation contracts, add \$200,000 for a corridor study in Meade County, as well as add an additional \$100,000 for the I-90 Exit 61 to Exit 67 Corridor Analysis.

Burns entered the meeting.

Rick moved, Burns seconded and motion carried unanimously to recommend approval of Amendment 16-02 to the 2016 Unified Planning Work Program and Amendment No. 1 to Agreement 311253.

16TP008 – Recommend acknowledging the 2015 Socio-Economic Report. Smith reviewed the spreadsheets identifying residential and non-residential growth during the period of 2013 through 2015, all based on Rapid City, Box Elder, Pennington County, and Meade County building permit data within the Future Land Use Study Area, grouped by the Neighborhood Boundaries. Discussion ensued.

Burns moved, McDaniel seconded and motion carried to recommend acknowledging the 2015 Socio-Economic Report.

16TP009 – Recommend acknowledging the Rapid City Year End 2015 Population Estimate.

Smith stated that every year the Long Range Planning Division prepares a population estimate for Rapid City using a methodology approved by the United States Census Bureau. These estimates are based on approved building permits, housing demolitions, the Census 2010 occupancy rate and the Census 2010 persons per household for Rapid City. Discussion ensued.

Burns moved, Ratigan seconded and motion carried to recommend acknowledging the Rapid City Year End 2015 Population Estimate.

16TP010 – Recommend approving a no cost time extension with Fugro Geospatial, Inc., for the LiDAR, Orthophotography, and Elevation Contours Contract. Harrington advised that in February 2015, Fugro Geospatial, Inc. was hired to acquire new LiDAR, Orthophotography and Elevation Contours for the MPO Planning Area. The photography was flown in early 2015 and delivered in the fall of 2015. Fugro and the Geographic Information System staff have been working for several months to address issues with the software that allows the MPO agencies to view the oblique imagery. The contract extension allows Fugro and staff to resolve the add-on software issue.

McDaniel moved, Rick seconded and motion carried unanimously to recommend approving a no cost time extension with Fugro Geospatial, Inc., for the LiDAR, Orthophotography, and Elevation Contours Contract.

16TP011 – Recommend approving FTA \$5310 Grant funds to Black Hills Works in the amount of \$130,000 to purchase 2 transit-style buses. Harrington announced that staff recommends awarding Black Hills Works \$130,000 to purchase two transit-style busses to better serve their transportation needs. Smith added that federal funds for this purchase would be \$104,000, with a match of \$26,000 to be provided by Black Hills Works. Remmich added that the South Dakota Department of Transportation also needs to approve the recommendation before funds are awarded.

Rick moved, McDaniel seconded and motion carried unanimously to recommend a approving FTA \$5310 Grant funds to Black Hills Works in the amount of \$130,000 to purchase 2 transit-style buses.

16TP012 – Recommend approving Amendment #16-002 to the 2016-2019 Transportation Improvement Program. Harrington noted this amendment that adds a Roadway Safety Improvement Project to perform sweeping on various paved roads in Custer, Lawrence, Meade and Pennington Counties to facilitate better traction for motorcycles. Remmich added that this was done in 2015 and was well received by the public and is part of the Strategic Safety Plan.

In response to a question from Fitting, Remmich stated that the funds come from the Federal Highway Administration Roadway Safety Improvement fund. Discussion ensued.

McDaniel moved, Burns seconded and motion carried unanimously to recommend approving Amendment #16-002 to the 2016-2019 Transportation Improvement Program.

Other Business

Update on Construction Projects

Remmich provided information on the current construction projects within the Rapid City area.

Burns inquired about an anticipated project on I-90 between exits 40 and 44, with Harrington responding that it is scheduled to start in 2017. Discussion ensued.

Update on Planning Projects

Harrington provided an update on the current planning projects within the Rapid City area. Discussion ensued.

Harrington informed the committee that Smith has submitted her resignation. Harrington also informed the committee that Meade County appointed Matt Kammerer to this committee.

There being no further business the meeting adjourned at 7:59 a.m.