

Parks and Recreation Advisory Board
Rapid City Swim Center Conference Room
May 3, 2007

The regular meeting of the Parks and Recreation Advisory Board was called to order at 7:00 PM on Thursday, May 3, 2007 with the following members present: Chairman Van Lindquist, Vice Chairman Wes Storm, Chuck Tinant and Sherri Zimmer. Also present were City Council Liaison Karen Gundersen Olson, Director Jerry Cole, Parks Division Manager Lon Van Deusen, Aquatics Division Manager Duncan Olney, Recreation Division Manager Doug Lowe, Bike Run Walk Committee Liaison Frank Matejcik, Beautification Committee Liaison Steve Doshier, and Administrative Assistant Jeri Taton.

Motion was made by Storm seconded by Zimmer and carried to **approve the Advisory Board minutes** of March 1, 2007, as amended.

Chairman Lindquist asked for any changes to the agenda. Storm stated that he feels the golf rates for young people should be lowered. The youth rates for swimming and hockey are a lot lower than golf. He suggested that if the Executive Course is not busy, we should allow kids to play for \$1 or \$2. Cole noted that he has authority to approve special rates and he would look into this issue. Cole asked that an executive session be added to the agenda to discuss a contractual matter. The agenda was approved with the addition of an executive session.

Liaison Reports

Doshier reported that the Beautification Committee met on April 18th. It was the consensus of the Committee that they do not want to participate or appoint a member to the Urban Wildlife Committee. The Committee members worked to clean up the area between Hubbard Mill and East Boulevard on clean-up day. Also, Doshier was appointed to serve on the committee that will be reviewing the City's landscaping ordinances.

Frank Matejcik reported that the Bike/Walk/Run Committee met and discussed the planned reconstruction of Jackson Boulevard from Mt. View to Chapel Lane. The Bike/Walk/Run Committee has recommended that bike lanes be installed during this project.

Memorial Policy

Cole presented a draft of the Memorial/Recognition Plaques, Benches and Plantings Policy for the City of Rapid City. According to the policy, the type of bench or plaque and its placement will be approved by the Parks Division Manger. Motion was made by Storm, seconded by Zimmer and carried to approve as presented the City of Rapid City Parks and Recreation Department Policy on Placement of Memorial or Recognition Plaques, Benches and Plantings.

Rename Braeburn Off-Leash Area

The next item on the agenda was a request to name Braeburn Off-Leash Area the Teri Powell Dog Park. Cole explained that Malcom Chapman, Joyce Payton and Sharon McElgunn appeared before the Advisory Board on April 5th, and requested that the Braeburn Dog Park be named after Teri Powell. At that time they presented petitions signed by citizens who supported the request as well as a picture of a memorial bench they would like to place in the dog park. There was not a quorum of the Advisory Board present, so no action was taken. Cole added that the City Council approved the policy on naming parks on April 16, 2007. Tinant stated that he is hesitant to recommend approval of this request. Most people in the community know where Braeburn Dog Park is, but they would have no idea where Teri Powel Dog Park is. Also, according to the approved policy, individuals must be deceased at least one year to qualify for this distinction. Ms. Powell died in early January, 2007 therefore this application does not meet the criteria.

Olson entered the meeting at this time.

Tinant suggested that it would be more appropriate for this person to have a memorial on a bench located in the park rather than naming the entire park after them. Cole added that there is a very small contingent of people who do not support this petition. Those people are not willing to come forward because they were also friends of Teri Powell. Motion was made by Tinant and seconded by Zimmer to deny the request to rename this park after Teri Powel because the criteria outlined in the policy have not been met. Upon vote being taken, the motion carried unanimously.

Motion was made by Storm, seconded by Tinant and carried to allow the memorial bench for Teri Powell to be placed in Braeburn Park with the stipulation that it meets the criteria of the Memorial Policy. Upon vote being taken, the motion carried unanimously.

Meadowbrook Golf Course Home Clubs

Motion was made by Storm, seconded by Zimmer and carried to approve the following Home Club Applications at Meadowbrook Golf Course: 1) Stone Golf Group (Harold Stone); 2) Kitchen Pass League (Sean Casey); 3) Haberstroh Group (Bill Haberstroh); 4) South Canyon Lutheran (Amy Rietveld).

Sport Facility Grant Applications

Recreation Division Manager Doug Lowe reported that the City received 13 applications for 2007 Sport Facility Grant funding. Two applications were withdrawn because the projects were not eligible for CIP funding. He explained each of the eligible projects showing pictures of the location and facility where applicable. Staff recommends that the following projects be funded:

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| 1. Rushmore Little League | crow's nest/announcer's booth & equip. storage | \$ 2,027.35 |
| 2. Timberline Little League | refurbish sprinkler systems | \$ 2,000.00 |

3) BH Amateur Baseball	install concrete pad for batting cage underlayment	\$ 5,125.17
4) BH Amateur Baseball	construction of crows nest	\$ 6,296.43
5) BH Amateur Baseball	expand existing equip. shed to house addl. equipment	\$ 7,270.84
6) YMCA	replace garage door at LaCroix Links Golf Course	\$ 1,155.00
7) YMCA	replace sidewalks at LaCroix Links Golf Course	\$ 4,943.84
8) ASA Softball	install electricity to light batting shed at Parkview	\$ 1,002.50
9) ASA Softball	install fence top rail protective cover at Parkview	\$ 2,850.00
10) ASA Softball	replace sidewalk at Parkview Softball Complex	\$ 1,301.01
11) ASA Softball	install public address system at Parkview	\$ 1,142.38
Total		\$35,114.52

Olson requested that the Department report to the City Council when ADA improvements are made to public facilities. Motion was made by Tinant, seconded by Zimmer and carried to approve the above-listed 2007 SFPF Projects totaling \$35,114.52, as recommended by staff.

Court Dividers

Recreation Division Manager Doug Lowe explained that when quotes were obtained for court dividers for the community centers, staff assumed that the electrical work was included. That was not the case however, and the cost to do the necessary electrical work is \$1,100. Lowe requested that the Board consider increasing funding for this project by \$1,100. The total cost for the court dividers and electrical is \$33,100. Motion was made by Storm, seconded by Zimmer and carried to allocate an additional \$1,100 for the community center court dividers, funding to come from the CIP Parks and Recreation Contingency Fund.

CIP Five Year Plan

Lindquist reported on the changes that were worked out by the Advisory Board members during a work session held prior to the regular meeting. Motion was made by Zimmer, seconded by Tinant and carried to approve the Five Year Plan, as presented.

Scott Mallow, College and Vickie Powers Parks

Cole reported that the bid documents for College and Scott Mallow Parks will be on the City Council agenda for approval on May 7, 2007. Once they are approved, bids will be solicited for these projects.

Regarding Vickie Powers Park, Cole explained that staff has been working to acquire upfront funding in the amount of \$500,000 from the developer so that we can begin construction in this park. The City Attorney has drafted a Memorandum of Agreement which will be considered by the City Council at their meeting on May 7th. Once it is approved and signed, Doyle Estes will present the City with a check for this project. There is \$350,000 in funding available through a second TIF, however upfront funding has not been identified at this time. Lindquist noted that the City only has 5 years to spend the money, so the clock is ticking. Cole added that both of these funding sources total \$1,150,000 which is only about 28% of the identified costs for the entire project.

Rapid City Parks and Recreation Plan

Cole noted that the Parks and Recreation Plan was distributed to the City Council on February 21st and to the Advisory Board on March 1st. He asked the Board to give official approval to the document. Motion was made by Storm, seconded by Tinant and carried to approve the Parks and Recreation Plan dated February, 2007.

Director's Report

Cole noted that the Advisory Board's regular meeting for the month of July would be on July 5th. He asked if the Board wanted to meet then or find an alternate date. Motion was made by Zimmer, seconded by Tinant and carried to change the date for the July Advisory Board meeting to July 12, 2007. Cole noted that this is typically the Board's "tour" meeting where we inspect different parks and facilities throughout the community.

Cole presented the 2006 Annual Report to the Advisory Board members.

Cole informed the Board that the Black Hills Mountain Bike Association received \$10,000 in funding to hire a consultant to map trails on the M Hill property (including Chuck Lien Family Park and the Hanson Larson Memorial Park property). The consultant combed the property for two weeks and laid out an entire system of trails and trail heads. We should have a complete master plan for this entire area in the very near future and we hope to have it available at the dedication ceremony on May 25th.

The Mountain Bike Association has also received a \$5,000 grant to help with the construction of trails on the M Hill property and they intend to submit a \$530,000 grant proposal to the Recreational Trails Program. If that funding is received, construction could begin immediately on a trail system through the entire M Hill area. Cole also commended members of the Mountain Bike Association, and Karen Gunderson Olson, for removing approximately 1.5 tons of trash from M Hill.

Cole informed the Advisory Board that the CIP Committee has requested a \$450,000 increase in funding for the Government Buildings line item which would bring the annual funding for that line item up to \$850,000. The Parks and Golf maintenance facilities are on the list of government building projects.

Cole explained that the preliminary 2008 budget proposals have been submitted and an additional FTE was requested for the Parks Division. This same request has been made for the last 3 years. The Parks Division has 190 acres of additional parkland to maintain as well as additional easements, drainage areas and rights-of-way. Cole explained that he has also proposed hiring a landscape architect for the City whose salary could be paid with funds currently being paid to consultants. For example, we will begin work on Vickie Powers Park in the near future and will pay between \$80,000 and \$130,000 for consultant fees. Steve Doshier stated that the Beautification Committee would support this proposal 100%. He suggested that staff survey other communities our size to see if they have a landscape architect on staff.

Regarding the wrestling room built at Stevens High School with 2012 funds, Cole reported that the City will have to provide approximately 260 hours of staff time if we are going to staff this facility similar to the community centers. The Wrestling Club will have priority on the available time in this facility after school hours.

Cole reminded the Advisory Board that the dedication ceremony for Skyline Wilderness and Chuck Lien Family Park will be held on Friday morning, May 25th beginning at 10:00 AM. The ceremony will be held in Founders Park near the fish sculpture.

Olson requested that the Board have a discussion on lowering the fees for young people who want to play golf. Storm suggested that it might be more palatable to reduce the rates for school team members and require the school to pay something to use the course for tournament play.

Executive Session

Motion was made by Storm, seconded by Zimmer and carried to go into executive session to discuss contract negotiations. The Board came out of executive session at 9:00 PM. Lindquist reported that the Board discussed two contractual matters during executive session, one involving the golf course and the other a possible purchase of park land. No action was taken.

Next Meeting: June 7, 2007

As there was no further business, the meeting adjourned at 9:05 PM