

Parks and Recreation Advisory Board  
Rapid City Swim Center Conference Room  
March 1, 2007

The regular meeting of the Parks and Recreation Advisory Board was called to order at 7:00 PM on Thursday, March 1, 2007 with the following members present: Chairman Van Lindquist, Vice Chairman Wes Storm, Tom Allen, Chuck Tinant and Sherri Zimmer. Also present were City Council Liaison Karen Gundersen Olson, Parks Division Manager Lon Van Deusen, Aquatics Division Manager Duncan Olney, Recreation Division Manager Doug Lowe, Bike Run Walk Committee Liaison Frank Matejck, Urban Forestry Liaison Steve Hasenohrl, Beautification Committee Liaison Steve Doshier, and Administrative Assistant Jeri Taton.

Motion was made by Storm seconded by Zimmer and carried to **approve the Advisory Board minutes** of February 1, 2007, as amended.

The agenda was approved with the addition of an executive session to discuss a contractual matter.

### **Liaison Reports**

Steve Hasenohrl reported that the Forestry Board hosted the annual Tree Care Workshop which was very well received throughout the community. Approximately 170 individuals attended. Also, Arbor Day is the last Friday in April and we always have an Arbor Day Celebration in Rapid City. The Board is looking for individuals or organizations that should be honored for their efforts in beautification and tree care.

Frank Matejck reported that the Bike/Walk/Run Committee has not met since the last meeting.

Steve Doshier reported that the Beautification Committee met on February 21<sup>st</sup>. Steve Allender from the Police Department made a presentation on how officers are assigned to different areas of the City and attempts that are being made to get a more neighborhood feel in different communities. Police Officers will get to know their community better and it is hoped that this will foster the desire for citizens to take care of junk areas, cars, etc. Graffiti eradication was also discussed. Doshier also noted that the Beautification Committee sent a letter to Mayor Shaw commending him for his efforts to get rid of the unsightly advertising on bus benches throughout the community.

### **CIP Parks and Recreation Five Year Plan**

Lindquist noted that the board members have identified projects for years 2007 and 2008 at work sessions held prior to the regular Board meetings. Another work session will be held at 6:00 PM on Thursday, April 5, 2007 to continue with years 2009-2012.

### **Concept Plans for Scott Mallow, College and Vickie Powers Parks**

Cole noted that Wyss Associates, Inc. submitted cost estimates for development of these parks as shown on the approved concept plans. The cost to complete development of each park is far greater than the identified funding. Currently, there is \$134,000 in funding available for College Park which will need to provide playground equipment and surfacing (\$100,000 from the 2012 Playground Replacement Fund and \$34,000 that has been carried forward in CIP Funds). There is \$100,000 available for Scott Mallow Park from the 2012 Playground Replacement Project. Funding for Vickie Powers Park is available through TIF Financing and the developer has agreed to provide \$500,000 up front in TID 54 to begin development of this park. An additional \$350,000 is available in TID 51, however, the city will have to find a funding source and upfront the money. These funds would then be repaid to the City as the District develops. Cole noted that he could approach the CIP Committee about funding this project however, that request would be weighed against other CIP projects such as library projects, roof replacements and fire stations. Growth Management Director Marcia Elkins noted that the SAB Fund is used to up-front costs for assessment projects and this might be a source that could be used for this type of project. Cole asked for input from the Advisory Board on the type of playground equipment they would prefer as well as the type of surfacing material. Cole recommended getting a modular play ground system. Motion was made by Allen seconded by Storm and carried to direct Cole to search out the cost alternatives for playground equipment and surfacing to see what is available for the funding we have for College & Scott Mallow parks; and report back at the next meeting. Motion was made by Storm seconded by Allen and carried to direct Cole to search out cost alternatives for playground equipment and surfacing for Vickie Powers Park; and further to research other funding sources, such as the CIP Fund or the SAB Fund, in an attempt to maximize use of the funds currently available from the TIF District for this project.

### **Park and Golf Division Maintenance Facilities**

Cole reported that a contract with Baffuto Architecturra was approved by the City Council for design of the Park/Golf Maintenance Facilities. Cole displayed an artist's rendering of each facility noting that the estimated cost for the Park Maintenance Facility is \$1 Million and the estimated cost for the Golf Maintenance Facility is \$1,055,000. Only \$500,014 is available through the CIP Government Buildings Line Item to fund one of these structures. Cole added that the CIP Committee is putting together a list of facility needs for the entire City and these two structures will be on the list. He will submit the cost information for these facilities to the CIP Committee at their meeting in March.

Olson entered the meeting at this time.

### **State-Owned Land Near Executive Golf Course**

Growth Management Director Marcia Elkins explained that the City has the first right to purchase state-owned land at the corner of Omaha Street and I-190. The property would include two parcels of land located on each side of 11<sup>th</sup> Street. Elkins presented a

map of the properties in question. The City Council has asked staff to consider what would be the best use of this property. Elkins added that the property does have some limitations, for instance no access to the property will be allowed from Omaha Street. Also, the structure which currently houses the Blackhat Fire Fighting Team will have to be removed because a portion of the building extends into the street right-of-way. Steve Doshier noted that the Omaha Street study includes some concepts that would package this property with other land and sell it to the public. This would get the property back on the tax rolls. The City could also consider putting a parking lot on the eastern most property and moving the Executive Golf Course Club House adjacent to it. This may allow a better configuration or expansion of this golf course. Cole noted that the sale of any of this property would have to be approved by a vote of the citizens because it is designated parkland. Also, in terms of Parks and Recreation looking at this property, everything between 5<sup>th</sup> Street and Mt. View is parkland with the exception of these two properties. If the City was to purchase this area, Cole stated that it should be made into open parkland. We would then have the entire frontage on Omaha Street and we would not want to put any type of commercial use on it. Elkins asked that she be invited back to a future Advisory Board meeting when a recommendation is available on this issue.

Regarding Tax Increment District Funding, motion was made by Storm, seconded by Allen and carried to request that the Finance Office request the \$500,000 in funding for development of Vickie Powers Park from Tax Increment District No. 54 as soon as possible.

### **Parks and Recreation Plan**

Cole presented each Board member with a copy of the 2007 Parks and Recreation Plan. He explained that the Plan was distributed to the City Council at their Information Meeting on February 21, 2007. He noted that there are some goals listed in the Plan that have already been accomplished. This is a fluid document that will be updated approximately every five years. Olson suggested that the Department keep a list of goals with dates when they are accomplished. This would be very good information for the City Council to have and help them to understand that planning is worthwhile.

### **Director's Report**

Cole explained that issues have arisen relative to the creation of Home Clubs at Meadowbrook Golf Course. In order to proceed with this item in 2007 and allow staff time to review the issues, Cole authorized the Golf Course staff to accept Home Club applications with no fee for 2007. There are some circumstances that make this difficult and we are working on solutions at this time. It was the consensus of the Advisory Board that staff should proceed in this manner and evaluate this issue over the summer months.

Cole explained that notification letters regarding the 2007 Sport Facility Partnership Fund Program were sent out to organizations that have a lease with the City for a public-owned facility. The public information meeting for these grant funds will be held on Thursday, March 8, 2007. Staff intends to distribute application packets and answer questions about the program.

The next item before the Board was the Urban Wildlife Committee. The City Council recently authorized formation of an Urban Wildlife Committee to be appointed by the Parks and Recreation Advisory Board. Staff is currently seeking applicants for several positions on the Committee and will bring this information to the Board in the near future. There are two positions on the Committee for members of the Advisory Board. Storm indicated that he would not mind serving if the City is serious about taking care of these issues. If they are not, then he doesn't want to. Olson stated that she feels the City wants to deal with these issues but there are issues with funding for whatever recommendations come forward. Wes Storm and Tom Allen agreed to serve on the Urban Wildlife Committee.

Cole submitted a proposed policy dealing with Naming/Renaming of Parks and/or Recreation Facilities and a second policy which deals with Memorial/Recognition benches, plaques or plantings. He asked the Board to review these policies and be ready to act on them at the next meeting because there is a naming proposal that will be submitted in the near future.

Storm asked about the use agreement between the City and School District for the new facility being constructed at Stevens High School. Cole explained that there is no agreement. He was involved with development of a use agreement early in the discussion process, however, it became clear that there would be no time available for use by the Recreation Division. Cole suggested that interested persons contact the School District to see when the facility would be open for public use. Several Board Members and Councilwoman Olson noted that it was stated in the 2012 proposal and repeatedly to the City Council during the 2012 process that this facility would be operated similar to the community centers and the public would be allowed to use the facility.

### **Executive Session**

Motion was made by Zimmer, seconded by Allen and carried to go into executive session to discuss a contractual matter.

The Board came out of executive session at 8:50 PM

Motion was made by Storm, seconded by Zimmer and carried to direct the Parks and Recreation Director to communicate with the Salvation Army that the City is not interested in purchasing land at 700 E. St. Patrick Street for park development under the terms outlined in their letter dated January 25, 2007.

Lindquist noted that the next meeting of the Advisory Board is scheduled for April 5, 2007 and there will be a work session at 6:00, prior to the regular meeting, to work on the Five Year Plan.

As there was no further business, the meeting adjourned at 9:00 PM.