

Parks and Recreation Advisory Board
Parks Division Conference Room
May 13, 2010

The meeting of the Parks and Recreation Advisory Board was called to order at 5:30 pm on Thursday, May 13, 2010 with the following members present: Van Lindquist, Lisa Seaman, Chuck Tinant, Sheri Zimmer and Michaela Hofmann. Also present were Parks and Recreation Director Jerry Cole, Alderwoman Karen Gunderson Olson, Park Division Manager Lon Van Deusen, Recreation Division Manager Doug Lowe, Landscape Designer Randy Lyons, and Administrative Assistant Jeri Taton.

Motion was made by Storm, seconded by Hofmann and carried to approve the minutes of April 8, 2010, as presented.

The agenda was approved with the addition of a memorial bench request by Jerry Eiseland.

Liaison Reports

Lon Van Deusen reported that the Urban Forestry Board met this morning. Board members recapped the Arbor Day Celebration at Vickie Powers Park where a tree was planted near the playground. The Board also discussed Black Hills Corporation's "The Power of Trees" program and the tree plantings that took place at the Swim Center, West Middle School and SD School of Mines. The Urban Orchard Project developed by Dr. Brett Lawler was also discussed. The first trees were planted last week in Roosevelt Park across from 2 Wheeler Dealer and other planting sites include an area near Abourezk Law Office, on Dakota Drive near Evans Orthodontics, and east of the old Harley Davidson Building on Omaha Street. Van Deusen also reported that they will be working with the Mayor's Office on appointments of individuals interested in serving on the Urban Forestry Board.

Memorial Bench Requests

A letter was submitted by Vickie Larson requesting a memorial bench for her mother, Lorraine Dobson. Cole explained that according to the policy, the request must be considered by the Advisory Board at two different meetings in order to allow the public an opportunity to provide input. Lindquist noted that the second consideration of this request will be at the June 10th Advisory Board meeting.

A request for a memorial bench for his father was submitted Jerry Eiesland. This meeting will serve as the first consideration and it will be put on the agenda for the June 10th Advisory Board meeting.

Wilderness Park: Proposed Basketball Court Location

Landscape Designer Randy Lyons explained that when the bid for the Wilderness Park renovation was let, a basketball court near the playground was included as an alternate. There was not adequate funding to include this in the project and a suggestion was made to move the poles and basketball hoops to Quarry Park. Since then it has been determined that the parking lot to the south is very rarely used and perhaps a basketball court can be developed in that area. The entrances to the parking lot would be barricaded at an area that may allow for two vehicles to pull in and park. Cole noted that this must be approved by the Growth Management Office and the idea of pull-in parking in this area may not be acceptable to them. Seaman asked if there would be adequate parking if this lot were renovated to a basketball court. Lyons stated that there are 23 spaces in the lot near the playground. Since this is a neighborhood park area it will be used mostly by people living in the area. Motion was made by Hoffman, seconded by Tinant and carried to direct staff to pursue the idea of locating a basketball court in the unused parking lot near Wilderness Park with the Growth Management Office. Cole noted that staff will bring Growth Management's comments and concerns to the Advisory Board at a future meeting.

2010 Meadowbrook Golf Course Home Clubs

A list of home clubs for Meadowbrook Golf Course was submitted for approval by the Advisory Board. Recreation Director Lowe explained that each Club must have 16 members and each member must be a pass holder. Being designated a Home Club for Meadowbrook Golf Course allows staff to set tee times for the club for the entire season. Current policy only allows setting tee times 3 days in advance, except for home clubs. Cole requested that this item be continued to the next meeting to allow staff time to get complete contact information on all club members. Motion was made by Zimmer, seconded by Seaman and carried to continue this item to the June 10th meeting.

2010 Parks/Recreation Facility Partnership Program

The memo included in the Board packet explained that in 2004, the City Council authorized the Sports Facility Partnership Fund to provide funding for upgrades to Rapid City sports facilities which are leased to non-profit organizations. Beginning in the spring of 2009 the Program was modified to include organizations which have MOUs with the City to maintain Park and Recreation facilities. Applications from Martinez Boxing Club, RC High School Baseball and the Rushmore Lions Club were submitted for the 2010 Partnership Program. The applications were rated using criteria in the program documents authorized by the City Council. Staff reviewed the applications and recommended funding all the projects in the following amounts:

1.	Martinez Boxing Club: ADA/Building Upgrades	\$ 3,333.73
2.	Baseball Inc: McKeague Field Crow's Nest Repl.	\$ 5,000.00
3.	Lions Club: Development of Nature Park	<u>\$ 8,356.64</u>
	Total:	\$16,690.37

Lowe explained that the project submitted by Martinez Boxing Club includes correcting ADA issues at the main entrance, security lighting around the outside of the facility and in the parking lot, carpet replacement, and improvements to the heating system.

The application submitted by High School Baseball, Inc. is to replace the Crows Nest at McKeague Field and they have partnered with the Amateur Baseball Association on this project. Lowe added that the Amateur Association attempted to complete this project in the past but did not have adequate funding and it was not done.

The application submitted by the Rushmore Lions Club is to develop and construct trails in the nature park located in Canyon Lake Park, west of Chapel Lane.

There was discussion about the amount of each grant request and the amount of cash and volunteer labor or donations being listed by the applicants. Cole stated that the PRFPF funds requested and the total match funding should equal the total project cost. He suggested that the application be modified for future applications so that the match is split out and amounts listed for cash, donations and labor. Motion was made by Zimmer, seconded by Seaman and carried to recommend approval of the following 2010 Partnership Grants with the understanding that staff will review the applications and make sure they meet the grant criteria prior to being submitted to the CIP Committee:

- Martinez Boxing Club (ADA/Building Upgrades) - \$3,333.73
- Baseball, Inc. (McKeague Field Crows Nest Replacement) - \$5,000; and
- Rushmore Lions Club (nature park trail construction) - \$8,356.64

Director's Report

Cole reported on the following items:

- Authorization to advertise for bids for the Parkview Playground project was approved by the Legal & Finance Committee and will go to the Council for final approval on May 17th. There were questions about adequate parking and ingress/egress from the Parkview recreation complex which will be discussed at the Council meeting.
- The Wilderness Park Playground renovation project is proceeding. Irrigation has been installed, play equipment is standing up and the fence is being installed. The project is approximately 85% complete.
- Work is in progress on the Founders Park VB Court Sand Replacement project. The project started just prior to the bad weather however, it must be completed prior to May 25th because of other events happening in this area. The contractor is aware of these deadlines and will be pushing hard until completion.
- The Restroom Renovation project is also in progress but was severely hampered by the loss of electricity and then water in Canyon Lake Park. These issues were due to problems created by another contractor installing water lines through the park. As a result of these issues, this project will not be completed by the deadline.

- The grand opening of Vickie Powers Memorial Park and Playground is scheduled for Thursday, June 17, 2010. Cole noted that this is one year from the date construction started on the playground. Invitations will be distributed with details.
- Karen Olson reported that the Parkview Tennis Court Restroom Project is being done by the School District and they have hired Lee Geiger to prepare the construction documents for this project.

Olson asked why the Parkview Tennis Courts have not been available for public play. Cole stated that the School has not turned the courts over to the City yet and staff is working on the necessary documents covering operation and maintenance of the new courts. He stated that he will contact Dave Janak from the School District to check the status of this item.

LWCF Grant Information

It was noted that applications are being accepted for grants from the Land & Water Conservation Fund and the application deadline is June 30, 2010. Cole asked if the Advisory Board has any suggestions for projects that might qualify. Lindquist noted that active recreation projects have the best chance of being funded. He asked that Cole review the list of unfunded projects and if there are any that qualify, we should submit a grant application.

The next meeting of the Advisory Board will be held on June 10, 2010. Since this is the annual Spring Tour meeting, the meeting will begin at 4:00 PM and will be held in the lobby of the Rapid city Swim Center. A short business meeting will be held and then the tour will begin.

As there was no further business, the meeting adjourned at 6:40 PM.