

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, November 8, 2016**

Chairman of the Board, Mike Diedrich called the meeting to order at 8:17 a.m. with the following Board members present: Donna Winkler, Don Frankenfeld, and Jeff Bailie (via teleconference). Staff present include: Executive Director, Craig Baltzer; Assistant Executive Director, Jayne Kraemer; Assistant Executive Director, Tracy Heitsch; Operations Manager, Paul Sterling; and Administrative Assistant, Sandra Arnold. Accounting & Administration Manager, Jarrett Breuninger entered later in the meeting.

After review of the meeting agenda, motion was made by Frankenfeld and seconded by Winkler to **approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

Breuninger entered the meeting.

Bill List

The 2016 Bill List for November 8 was audited.

28 AMXS BOOSTER CLUB	527.49
28 LRS SURE BET ASSOCIATION	616.80
A & B BUSINESS EQUIPMENT INC	1752.80
ACE HARDWARE-WEST	26.62
ALSCO INC	3855.10
AMERICAN LEGION POST 303	475.86
BERK ENTERPRISES INC	648.29
BLACK HILLS CHEMICAL CO INC	1007.58
BORDER STATES ELECTRIC SUPPLY	1071.27
BROWN'S SMALL ENGINE REPAIR	178.68
CARQUEST AUTO PARTS	249.23
CASH-WA DISTRIBUTING COMPANY	9469.71
CASK & CORK	1863.80
CBH COOPERATIVE	164.50
CHRIS SUPPLY COMPANY INC	5262.35
CITY OF RAPID CITY	3692.97
CLIMATE CONTROL SYSTEMS & SERVICE	3500.00
COCA-COLA OF THE BLACK HILLS	14543.60
COVERGINT TECHNOLOGIES LLC	550.94
CRESCENT ELECTRIC SUPPLY CO	200.12
CRUM ELECTRIC	281.77
DAKOTA SUPPLY GROUP	56.85
EASTMAN SOUND & MUSIC	55.00
EQUIPMENT MASTERS LLC	193.63
FASTENAL COMPANY	187.99
FISHER BEVERAGE COMPANY INC	4331.42
FMG INC.	7780.80
FOOD SERVICES OF AMERICA	13656.17
FOUR WINDS INTERACTIVE LLC	543.92
GOLDEN WEST TECHNOLOGIES INC	531.00
GREAT WESTERN TIRE INC.	29.95
GUSTAVE A LARSON COMPANY	225.88
HEARTLAND PAPER CO	234.24
HILLYARD INC. / SIOUX FALLS	304.88
INDEED INC	3000.00
JOAN'S PLANT SERVICE	350.00
JOHNSON BROTHERS OF SD	1204.60
JOHNSON MACHINE INC.	372.18
KIEFFER SANITATION INC	1846.67
KNECHT HOME CENTER	348.30
KONE INC	956.51
M G OIL CO	1134.72

MATHISON COMPANY	17.16
MENARDS	211.88
MIDWEST MARKETING	6269.95
NCR CORPORATION	112.00
PACIFIC STEEL & RECYCLING INC	225.93
PETERSEN MANUFACTURING CO INC	18710.00
PLUMBING DESIGN & INSTALLATION INC	15765.00
PRECISION POURS INC	912.00
PRESSURE SERVICE INC.	248.30
PROUD PROFESSIONALS	787.79
PROVANTAGE LLC	9477.00
QUALITY BRANDS OF THE BLACK HILLS	4217.50
R & R SPECIALITIES INC	234.50
RAPID CITY JOURNAL - ADVERTISING	171.79
RAPID CITY SHRINE CLUB	211.75
RCS CONSTRUCTION INC.	128362.50
RED WING SHOE STORE	229.42
REPUBLIC NATIONAL DISTRIBUTING COMPANY	200.50
RUNNINGS SUPPLY INC	24.33
SAFEWAY INC	95.60
SEQUENT ENERGY MANAGEMENT LP	5.21
SERVALL UNIFORM/LINEN CO INC	130.46
SIGNS NOW	705.14
SOUTH DAKOTA SCHOOL OF MINES & TECH	868.92
ST PAUL'S EVANGELICAL LUTHERAN CHURCH	306.91
STURDEVANT'S AUTO PARTS	338.22
SUMMIT SIGNS & SUPPLY INC	192.50
SYSCO MONTANA INC	1034.78
TRUENORTH STEEL	29.16
US FOOD SERVICE	9910.72
US WATER SERVICES	2224.80
VAN HOLTEN'S	623.49
VAST BUSINESS	2043.42
VERIZON WIRELESS	1859.99
WESTERN STATIONERS	224.72
WHISLER BEARING COMPANY	434.98
Total	294,702.51

Motion was made by Frankenfeld and seconded by Winkler and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Miscellaneous:

1) Executive Session

Motion was made by Winkler and seconded by Frankenfeld **to go into executive session for the purposes permitted by SDCL 1-25-2 (1), (3), and (4).** Upon vote being taken, the motion carried unanimously.

Motion was made by Bailie and seconded by Frankenfeld **to come out of executive session.** Upon vote being taken, the motion carried unanimously.

Breuninger then Sterling left during Executive Session.

Motion was made by Frankenfeld and seconded by Winkler **to hire the Accounting Clerk II position at Grade 11 Step 6.** Upon vote being taken, the motion carried unanimously.

Motion was made by Winkler and seconded by Frankenfeld **to approve the creation of an additional FTE Engineering Manager position in the Operations Department at Grade 18 Step 1.** Upon vote being taken, the motion carried unanimously.

Motion was made by Frankenfeld and seconded by Winkler **to approve the elevation of the following positions: Assistant Food Services Managers, Ticket Operations Manager,**

Assistant Ticket Operations Manager, Operations Manager, Engineering Manager and Life Safety & Events Coordinator to Grade 18 due to the governed mandated overtime rule effective December 1, 2016. Upon vote being taken, the motion carried unanimously.

Motion was made by Frankenfeld and seconded by Bailie **to elevate the following positions: Ticket Operations Manager to Grade 18 Step 4, Food Services Manager/Catering Manager to Grade 18 Step 3, Director of Food Services to Grade 19 Step 7, Life Safety and Events Coordinator to Grade 18 Step 20 due to compression issue forced upon the Board by the government mandated overtime rule.** Upon vote being taken, the motion carried unanimously. Board members noted these management positions need to be considered for additional compression relief in future budget cycles.

There being no further business, motion was made by Winkler and seconded by Bailie **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:34 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date