

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, October 25, 2016**

Vice-Chair of the Board, Donna Winkler called the meeting to order at 8:17 a.m. with the following Board members present: Jennifer Landguth and Jeff Bailie. Staff present include: Executive Director, Craig Baltzer; Assistant Executive Director, Jayne Kraemer; Assistant Executive Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Liaisons present include: CVB, Julie Jensen and City Council, Charity Doyle. Others present include: Central States Fair representative, Gary Brown. Rapid City Journal representative, Jennifer Naylor Gesick entered later in the meeting.

After review of the meeting agenda motion was made by Bailie and seconded by Landguth **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

None.

Minutes

Motion was made by Landguth and seconded by Winkler **to approve the minutes of the September 27, 2016 meeting as presented.** Upon vote being taken, the motion carried unanimously. Motion was made by Bailie and seconded by Winkler **to approve the minutes of the October 11, 2016 meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2016 Bill List for October 25 was audited.

28 AMXS BOOSTER CLUB	527.49
28 LRS SURE BET ASSOCIATION	616.80
A & B BUSINESS EQUIPMENT INC	1752.80
ACE HARDWARE-WEST	26.62
ALSCO INC	3855.10
AMERICAN LEGION POST 303	475.86
BERK ENTERPRISES INC	648.29
BLACK HILLS CHEMICAL CO INC	1007.58
BORDER STATES ELECTRIC SUPPLY	1071.27
BROWN'S SMALL ENGINE REPAIR	178.68
CARQUEST AUTO PARTS	249.23
CASH-WA DISTRIBUTING COMPANY	9469.71
CASK & CORK	1863.80
CBH COOPERATIVE	164.50
CHRIS SUPPLY COMPANY INC	5262.35
CITY OF RAPID CITY	3692.97
CLIMATE CONTROL SYSTEMS & SERVICE	3500.00
COCA-COLA OF THE BLACK HILLS	14543.60
COVERGINT TECHNOLOGIES LLC	550.94
CRESCENT ELECTRIC SUPPLY CO	200.12
CRUM ELECTRIC	281.77
DAKOTA SUPPLY GROUP	56.85
EASTMAN SOUND & MUSIC	55.00
EQUIPMENT MASTERS LLC	193.63
FASTENAL COMPANY	187.99
FISHER BEVERAGE COMPANY INC	4331.42
FMG INC.	7780.80
FOOD SERVICES OF AMERICA	13656.17
FOUR WINDS INTERACTIVE LLC	543.92
GOLDEN WEST TECHNOLOGIES INC	531.00
GREAT WESTERN TIRE INC.	29.95
GUSTAVE A LARSON COMPANY	225.88
HEARTLAND PAPER CO	234.24
HILLYARD INC. / SIOUX FALLS	304.88
INDEED INC	3000.00

JOAN'S PLANT SERVICE	350.00
JOHNSON BROTHERS OF SD	1204.60
JOHNSON MACHINE INC.	372.18
KIEFFER SANITATION INC	1846.67
KNECHT HOME CENTER	348.30
KONE INC	956.51
M G OIL CO	1134.72
MATHISON COMPANY	17.16
MENARDS	211.88
MIDWEST MARKETING	6269.95
NCR CORPORATION	112.00
PACIFIC STEEL & RECYCLING INC	225.93
PETERSEN MANUFACTURING CO INC	18710.00
PLUMBING DESIGN & INSTALLATION INC	15765.00
PRECISION POURS INC	912.00
PRESSURE SERVICE INC.	248.30
PROUD PROFESSIONALS	787.79
PROVANTAGE LLC	9477.00
QUALITY BRANDS OF THE BLACK HILLS	4217.50
R & R SPECIALITIES INC	234.50
RAPID CITY JOURNAL - ADVERTISING	171.79
RAPID CITY SHRINE CLUB	211.75
RCS CONSTRUCTION INC.	128362.50
RED WING SHOE STORE	229.42
REPUBLIC NATIONAL DISTRIBUTING COMPANY	200.50
RUNNINGS SUPPLY INC	24.33
SAFEWAY INC	95.60
SEQUENT ENERGY MANAGEMENT LP	5.21
SERVALL UNIFORM/LINEN CO INC	130.46
SIGNS NOW	705.14
SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY	868.92
ST PAUL'S EVANGELICAL LUTHERAN CHURCH	306.91
STURDEVANT'S AUTO PARTS	338.22
SUMMIT SIGNS & SUPPLY INC	192.50
SYSCO MONTANA INC	1034.78
TRUENORTH STEEL	29.16
US FOOD SERVICE	9910.72
US WATER SERVICES	2224.80
VAN HOLTEN'S	623.49
VAST BUSINESS	2043.42
VERIZON WIRELESS	1859.99
WESTERN STATIONERS	224.72
WHISLER BEARING COMPANY	434.98
Total	294,702.51

Motion was made by Landguth and seconded by Bailie and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Gesick entered the meeting during Bill List discussion.

Liaison Reports

Julie Jensen – Convention & Visitors Bureau: Jensen stated the Bronco season promotion kicked off again and the numbers are really good. Rapid City was selected to be the end of the “fireball run” next fall; this event is streamed on Amazon. CVB is still working on the festivities for the LNI 40th anniversary celebration. A lobbyist has been hired to help with changing the hotel bid verbiage to say “\$2.00 a night or 3%”.

Charity Doyle – Council Liaison: Vision presentations are coming to a close.

Darren Paulson – School Liaison: Not present.

Financial Information

Heitsch discussed the working financial papers as of and ending in the month of September 2016 YOY comparison through 2012 as sent to each Board Member. Board accepts as information. Heitsch gave an update on all the different projects currently in progress; Daktronics, restrooms, parking lot, and railings.

Executive Director's Update

Baltzer explained he will be attending the Department Director's retreat this afternoon and all day Wednesday in Deadwood. Baltzer stated he attended the IEBA conference in Nashville; conference is a great way to meet with people in the industry and make connections. Baltzer stated the Task Force is meeting today to continue working on their educational program and he will be speaking with them about the RFP submittal for the Market Study.

Miscellaneous:

1) Executive Session

Motion was made by Bailie and seconded by Landguth **to go into executive session for the purposes permitted by SDCL 1-25-2 (1), (3), and (4)**. Upon vote being taken, the motion carried unanimously.

Motion was made by Landguth and seconded by Bailie **to come out of executive session**. Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Bailie and seconded by Landguth **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:45 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date