

**Rapid City Public Library Board of Trustees
Board Meeting
Monday, November 14, 2016 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Becky Drury on November 14, 2016, at 12:00 p.m.

Present by roll call: Becky Drury, Maryanne Rohrer, Rod Pettigrew and Betty Finley. A quorum was present.

Absent: Jessica Olson, Darla Drew

Additions or corrections to the agenda: None. Motion by Rod Pettigrew, second by Maryanne Rohrer to approve the agenda as presented; no further discussion; motion carried unanimously.

Introduction of Staff: Caitlin Pisha introduced herself as the newest member of the publications team. Jill Peterson introduced herself as one of the newest members of the Library Associates team.

Public Comment: None.

CONSENT CALENDAR ITEMS

Minutes & Financial Executive Summary:

Motion by Maryanne Rohrer, second by Rod Pettigrew to approve the consent calendar as presented; no further discussion; motion carried unanimously.

ADMINISTRATIVE REPORTS

Malcom Chapman reported on the strategic planning process and status. He explained there was a need to think about the library in a different fashion while still keeping the integrity of the strategic plan in place. A World Café is planned for November 29th from 5:30-8:30 to gather more information from library & non-library users. Malcom expects to have the strategic planning report finished by February 2017.

Directors Report:

Motion by Maryanne Rohrer, second by Betty Finley to designate Rod Pettigrew as the owner for the purposes of deciding alternates on the update to public areas project; discussion followed; motion carried unanimously.

Motion by Betty Finley, second by Rod Pettigrew to acknowledge the director's report; no further discussion; motion carried unanimously.

Motion by Maryanne Rohrer, second by Rod Pettigrew to move the January meeting to the 23rd; discussion followed; motion carried unanimously.

Policy Committee:

Motion by Rod Pettigrew, second by Maryanne Rohrer to acknowledge the 3rd Quarter statistics memo; no further discussion; motion carried unanimously.

Motion by Rod Pettigrew, second by Maryanne R to acknowledge the 3rd Quarter Pennington County statistics; no further discussion; motion carried unanimously.

Motion by Maryanne Rohrer, second by Rod Pettigrew to approve the 2017 Contract Approval list with the exception of the Black Hills Patrol, Climate Control, Copier and Midcontinent contracts listed; no further discussion; motion carried unanimously.

Motion by Maryanne Rohrer, second by Betty Finley to approve the lease agreement with Pitney Bowes for a 5 year term of \$131.92 per month; discussion followed; motion carried unanimously.

Motion by Betty Finley, second by Maryanne Rohrer to approve an update to the Meeting & Study Room policy allowing public meetings to occur as early as 7:00 a.m. Monday through Thursday, requiring on week of advance notice for after or before hours meetings, and allowing the library to restrict groups that repeatedly reserve rooms without using them; discussion followed; Rod Pettigrew abstained, motion failed unanimously.

Motion by Maryanne Rohrer, second by Rod Pettigrew to increase computer guest pass time limits from 30 minutes to 1 hour; discussion followed; motion carried unanimously.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS

City Council Liaison: No report provided.

County Liaison: No report provided.

Foundation: Betty Finley reported that the Foundation has organized a committee for a fund raiser next year.

Friends: No report provided.

ADJOURN Motion by Rod Pettigrew, second by Betty Finley to adjourn the meeting at 1:22 p.m.; no further discussion; motion carried unanimously.

UPCOMING EVENTS

Black Hills Area Librarians & Trustees Training	Tues., November 15, 12:00 p.m.
County Liaison Quarterly Update	Tues., December 6, 9:00 a.m.
Board Meeting	Mon., December 12, 12:00 p.m.
Board Meeting	January TBD