

City of Rapid City

Job Description

Job Title	Street Maintenance Chief		
Job Code:	SMCH	Job Family:	AFSCME
Pay Grade:	See Wage Scale	Date Revised:	4/17/2023
FLSA Status:	Non-Exempt		

General Summary: This position is responsible for overseeing daily work projects assigned by the Street Maintenance Supervisor.

Essential Duties and Responsibilities:

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

- Oversees and may participate in projects in asphalt repair, crack sealing, chip seals, drainage, gravel, dirt, sweeping operations, sanding and snow operations.
- Operates all street department equipment, such as motor grader, backhoe, front-end loader, roller, compactor, dump truck and hand and power tools as needed.
- Trains street maintenance employees as needed.
- Keeps records of hours, equipment materials and supplies used, as well as cost of materials and supplies.
- Works variable hours on an on-call basis.
- Acts as the Street Maintenance Supervisor in his/her absence.
- Carries out chief responsibilities in accordance with the organization's policies and applicable laws.

Qualifications:

Education and/or Experience:

High school diploma and five to seven years related experience and/or training in street maintenance and repair, five years of that time in supervision role. A combination of education and experience deemed appropriate to fulfill the role and responsibilities of this position will be considered.

Certificates, Licenses, Registrations:

Must possess a valid South Dakota Class A Commercial Driver's License (CDL) with tanker and air brake endorsement.

Working Conditions:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions. The employee is frequently exposed to fumes or airborne particles and vibration. The employee is occasionally exposed to toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk and talk or hear. The employee is frequently required to use hands to finger, handle, or feel; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit; climb or balance and taste or smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.